

**Child and Family Developmental Center, Inc.  
Horizon Charter School of Tampa**

**Board Meeting Schedule**

**2019-20**

**BOARD MEETING LOCATION:**

Meetings will be held at the school (7235 W. Hillsborough Ave., Tampa, FL 33634)  
unless otherwise noted

**BOARD MEETING DATES:**

Monday, July 15, 2019 at 5:00 pm

Monday, October 7, 2019 at 5:00 pm

Monday, February 3, 2020 at 5:00 pm

Monday, April 27, 2020 at 5:00 pm

**Horizon Charter School of Tampa  
Child and Family Developmental Center, Inc.**

**Directors**

**2019-20**

Al Kelly  
Director, Board Chair  
6710 86<sup>th</sup> Avenue North  
Pinellas Park, FL 33782  
akelly05@verizon.net  
727 546-9681

Sharon Wingo  
Director  
6710 86<sup>th</sup> Avenue North  
Pinellas Park, FL 33782  
sawingo@gmail.com  
727 546-9681

Beverly Coney (resigned effective July 31, 2019)  
Director  
6710 86<sup>th</sup> Avenue North  
Pinellas Park, FL 33782  
BLC76@aol.com  
727 546-9681

Rob Smith, Jr.  
Director  
6710 86<sup>th</sup> Avenue North  
Pinellas Park, FL 33782  
rob.smith@primerica.com  
727 546-9681

# Horizon Charter School of Tampa

**7235 West Hillsborough Avenue  
Tampa, FL 33634  
813-887-3800  
FAX 813-885-9626**

A Non-profit Corporation

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## AGENDA FOR BOARD MEETING July 15, 2019

- I. Review of Minutes from April 29, 2019 Meeting
- II. Budgets and Financial Statements
- III. Horizon Charter School Status Report: Mrs. Sheila Thomley
- IV. Teacher Qualifications
- V. Facilities/Security Issues
- VI. Mental Health Plan
- VII. Contracts
- VIII. Policies
- IX. Public Comments and Discussion

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OF THE CHILD & FAMILY DEVELOPMENTAL CENTER, INC.,  
D/B/A HORIZON CHARTER SCHOOL OF TAMPA

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A meeting of the Board of Directors of the Child and Family Developmental Center, Inc., d/b/a Horizon Charter School of Tampa, was held on July 15, 2019 at 7235 West Hillsborough Avenue, Tampa, Florida. Present were board members Mr. Al Kelly, Chairperson, Mrs. Sharon Wingo and Mr. Rob Smith, Jr. Also present were Dr. Andrew Hicks, administrator and clinical psychologist, Dr. Eric Larson, President of LLL Licensing, Inc., and Mrs. Sheila Thomley, Principal of Horizon Charter School of Tampa. The meeting date, time, location, and agenda were publicly posted.

The minutes from the April 29, 2019 Board of Directors meeting were presented and approved.

The financial statements were reviewed for the 2018-19 fiscal year, including the balance sheet as of May 31, 2019 showing total equity of \$295,877. The income and expense report estimated through 6/30/19 was presented (showing year-to-date projected revenues of \$2,486,673 and expenses of \$2,400,918) along with the anticipated final budget (showing revenues of \$2,481,336 and expenses of \$2,451,781). The preliminary budget for 2019-20 (showing total revenue of \$2,530,449 and expenses of \$2,497,377) was presented. The balance sheet and budget reports were accepted.

Mrs. Thomley reported qualifications and duties of all staff individually (refer to 6-page addendum “Horizon Charter School Quarterly Board Meeting July 15, 2019”). Certifications and endorsements of all the teachers were reviewed individually and were satisfactory to the board. The school earned in 2018-19 its sixth consecutive “A” grade from the state and placed in the top ten of all schools in Hillsborough County. The academic focus for 2019-20 will include reading, science and growth for students in the lower quartile. There are 322 students enrolled thus far for 2019-20. The open house is August 6, 2019.

The Sweetwater Creek improvement project is nearing completion. The exterior of the school building is being painted. The board approved the continued use of a school safety officer for the upcoming school year.

The board approved the 2019-20 Mental Health Plan. The 2019-20 Capital Outlay Report has been submitted to the state. The new school website is now operational.

All board members acknowledged annual receipt of the Conflict of Interest Policy. Beverly Coney submitted her resignation from the board, effective July 31, 2019. We are currently looking for another board member.

A confidential student issue was addressed by the board.

No public items were placed on the agenda for comments or discussion. The next board meeting is scheduled for October 7, 2019. There being no further business, the meeting was adjourned.

*(Pending approval at 10-7-19 meeting)*

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Al Kelly, Board Chair

## **Horizon Charter School Quarterly Board Meeting**

**July 15, 2019**

### **Student Counts:**

- 2019-2020 Projected to HCPS: 336 Estimated Budget 320
- 2019-2020 Employee Seating Target: 327
- 2019-2020 Currently enrolled 322

### **2018-2019 Teachers and Teacher Certification:**

- **Sheila Thomley: Principal/ESE LEA**
- **Professional Certificate #704444 (7/1/18-06/30/2023)**
  - Educational Leadership K-12
  - Elementary Education 1-6
  - Exceptional Student Education K-12
  - English 6-12
  - ESOL K-12
  - ESOL (Required Administrator's Course)
  - **Intern Eligible**
  - **Highly Qualified**
  - **2018-2019 Leadership Evaluation: Pending**
  
- **Pamala Leonard: Assistant Principal/ESE Staffing Specialist/Gifted Ed**
- **Professional Certificate #907407 (07/01/16-06/30/21)**
  - Educational Leadership K-12
  - Exceptional Student Education K-12
  - Middle Grades Math 5-9
  - Elementary Education K-6
  - Gifted Endorsement
  - ESOL Endorsed (and Required ESOL for Admin Course)
  - **Intern Eligible**
  - **Highly Qualified**
  - **2018-2019 Leadership Evaluation: Pending**
  
- **Sylvia Matthews: Administrative Resource Teacher/ESE Staffing Specialist**
- **Professional Certificate #702327 (07/1/14-06/30/24)**
  - Elementary Education 1-6
  - Exceptional Student Education K-12
  - Middle Grades Integrated 5-9
  - ESOL Endorsement
  - Reading Endorsement (2 classes remaining)
  - **Intern Eligible**
  - **Highly Qualified**
  - **2018-2019 Leadership Evaluation: Pending**

- **Bethany Kanach: Lead Teacher/6-8 Social Studies, Intensive Reading**
- **Professional Certificate #1021223 (07/1/16-06/30/21)**
  - Elementary Education K-6
  - Exceptional Student Education K-12
  - Social Studies 6-12
  - Middle Grades Integrated 5-9
  - Reading Endorsement
  - ESOL Endorsement
  - Gifted Endorsement
  - **Intern Eligible**
  - **Highly Qualified**
  - **2018 High Impact Teacher**
  - **2018-2019 Teacher Evaluation: Pending**
  
- **Alexander Galing: Math 6-8**
- **Professional Certificate #1185002 7/1/2016-6/30/2021**
  - Mathematics 6-12
  - Mathematics 5-9
  - ESOL (Compliant)
  - Gifted Endorsement
  - **2018 High Impact Teacher**
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Pending**
  
- **Daniel Pineyro: Middle Grades English Language Arts/Reading**
- **Professional Certificate #1197618 (7/1/14-6/30/24)**
  - PreK-3 Education
  - English 6-12
  - English 5-9
  - Social Studies 6-12
  - Exceptional Student Education
  - Reading Endorsement
  - ESOL Endorsed
  - **Highly Qualified**
  - **2018 High Impact Teacher**
  - **2018-2019 Teacher Evaluation: Pending**

- **Allyson Thomley: HOPE/Peer Teacher (Quarter Time)**
- **Professional Certificate #1138410 (07/01/15-06/30/20)**
  - Middle Grades Integrated 5-9
  - Elementary K-6
  - Exceptional Student Education K-12
  - PreK-3
  - ESOL Endorsement
  - PE K-12
  - Health K-12
  - Gifted Endorsement
  - Middle Grades Math 5-9
  - Middle Grades Science 5-9
  - **Intern Eligible**
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Pending**
  
- **John Kanach: Elementary Primary K**
- **Professional Certificate #987645 (07/01/16-06/30/21)**
  - Elementary K-6
  - Exceptional Student Education K-12
  - ESOL Endorsement
  - Reading Endorsement
  - **Intern Eligible**
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Pending**
  
- **Julie Macre: Resource Teacher-Reading (Quarter Time)**
- **Professional Certificate #1198442 (07/01/17-6/30/22)**
  - Elementary Education K-6
  - ESE K-12
  - ESOL Endorsement
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Pending**
  
- **Heidi Mariscal: Primary Math/Gifted**
- **Professional Certificate #1205490 (07/01/17-06/30/2022)**
  - Elementary Education K-6
  - ESOL Endorsement
  - Gifted Endorsement
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Pending**

- **Leanne M Riney: Primary Math 1st**
- **Professional Certificate #1269368 (07/01/14-06/30/2024)**
  - Elementary Education K-6
  - ESE K-12
  - ESOL Endorsement
  - Reading Endorsement
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Pending**
  
- **Adriana Farmer: 3-6 Elementary Math**
- **Professional Certificate #1284559 (07/01/15-06/30/2020)**
  - Elementary Education K-6
  - ESOL: Endorsed
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Pending**
  
- **Suzanne Abou-Elkhair: 4-8 Science and Social Studies**
- **Professional Certificate #1272904 (07/01/15-06/30/2020)**
  - Elementary Education K-6
  - ESOL: Endorsed
  - Middle Grades Social Science 5-9
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Pending**
  
- **Bailey Sawyer: Elementary Primary K**
- **Professional Certificate #1258282 (07/01/14-06/30/2024)**
  - Elementary Education K-6
  - ESOL: Endorsed
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Pending**
  
- **Jacqueline Aguilar: Primary ELA 2nd**
- **Professional Certificate #1256673 (07/01/14-06/30/2024)**
  - Elementary K-12
  - ESOL: Endorsed
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: Pending**
  
- **Breana Pullara: Elementary, 3-5 ELA/Yearbook**
- **Professional Certificate #1331064 (07/01/17-06/30/2023) (Out of Field-ESOL)**
  - English 5-9
  - Science 5-9
  - Elementary Ed K-6 (Pending)
  - **2018-2019 Teacher Evaluation: Pending**



- **Jason Young: Elementary, Social Studies/Science/Music**
- **Temporary Certificate #1342710 (7/1/17-6/30/20)**
  - Elementary K-6
  - Music K-12
  - ESOL (Compliant)
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: None-New Teacher**
  
- **Lindsey Embry: Elementary, Primary**
- **Professional Certificate #1387200**
  - Elementary K-6
  - ESOL Endorsed (Pending)
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: None-New Teacher**
  
- **Elizabeth Falk-Letona: Elementary ELA 3-5**
- **Professional Certificate # (Pending Issuance)**
  - Elementary K-6
  - ESOL Endorsed
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: None-New Teacher**
  
- **Heather Grothause: Elementary ELA 3-5**
- **Professional Certificate # 1153325 (7/1/16-6/30/21)**
  - Elementary K-6
  - ESOL Endorsed
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: (Pending from HAMS)**
  
- **Esther Peretz: Elementary, ELA**
- **Professional Certificate #877693 (07/01/19 – 6/30/20)**
  - Elementary K-6
  - ESOL: (Out of Field)
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation:**
  
- **Angela Jerkins Dow: Elementary, 3-5 Math**
- **Professional Certificate #1494256 (Pending Issuance)**
  - Elementary K-6
  - ESOL: Endorsed
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: New Teacher**

- **Mark Davis: Elementary, Middle Grades Science**
- **Professional Certificate #1371373 (Pending Issuance)**
  - Science 5-9
  - ESOL: (Out of Field)
  - **Highly Qualified**
  - **2018-2019 Teacher Evaluation: New Teacher**

### **Academic Update:**

#### **Physical Plant:**

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- Sweetwater Creek improvement Project update.

#### **Assessment Update:**

- State Grade “A” School for the 2018-2019 School Term

#### **Events:**

- Open House: August 6, 2019 , 4:00-6:30pm
- First Day of School: August 12, 2019

#### **CSLFL and HCPS:**

- Restart Grant ( \$8666.00) received. Reimbursed Hurricane Irma expenses
- SAFE: Students Attired for Excellence Grant \$3078.00 work completed pending reimbursement.
- 2019-2020 School Security Choice decision and Board Chair/Principal signature.
- 2019-2020 Mental Health Plan-Approval and Signature for submission
- 2019-2020 Guardian Program (handout)

Calendar :

N/A

#### **Personnel or Student Issues: (Private)**

- Student FSA invalidation issue.

#### **ETC:**

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## **NOTICE OF MEETING**

**A meeting of the Board of Directors of  
Horizon Charter School of Tampa will take  
place on July 15, 2019 at 5:00 p.m.  
at 7235 W. Hillsborough Ave.**

**OPEN TO THE PUBLIC**

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## AGENDA FOR BOARD MEETING October 7, 2019

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