

# Horizon Charter School of Tampa

**7235 West Hillsborough Avenue**

**Tampa, FL 33634**

**813-687-3800**

**FAX 813-685-9626**

A Non-profit Corporation

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## AGENDA FOR BOARD MEETING February 7, 2022

- I. Review of Minutes from October 4, 2021 Meeting
- II. Budgets and Financial Statements
- III. Horizon Charter School Status Report: Mrs. Sheila Thomley
- IV. Teacher Qualifications
- V. Facilities/Security Issues
- VI. Contracts
- VII. Policies
- VIII. Public Comments and Discussion

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OF THE CHILD & FAMILY DEVELOPMENTAL CENTER, INC.,  
D/B/A HORIZON CHARTER SCHOOL OF TAMPA

A meeting of the Board of Directors of the Child and Family Developmental Center, Inc., d/b/a Horizon Charter School of Tampa, was held on October 4, 2021 at 7235 West Hillsborough Avenue, Tampa, Florida. Present were board members Mr. Al Kelly, Chairperson, Mrs. Sharon Wingo and Mr. Donald Newberry. Also present were Dr. Andrew Hicks, administrator and clinical psychologist, Dr. Eric Larson, President of LLL Licensing, Inc., Mr. Steve Hicks, COO of LLL Licensing, Inc., and Mrs. Sheila Thomley, Principal of Horizon Charter School of Tampa. The meeting date, time, location, and agenda were publicly posted.

The minutes from the August 23, 2021 Board of Directors meeting were presented and approved.

The 2020-21 Horizon Charter Audit Report disclosed no instances of noncompliance and was accepted by the board. The audit report showed that the school improved its fund balance by \$20,567 from June 30, 2020 to June 30, 2021. The financial statements were reviewed for the first two months of the 2021-22 fiscal year, including the balance sheet as of August 31, 2021 showing total equity of \$314,851. The budget report was presented (showing year-to-date revenues of \$588,026 and expenses of \$534,624, and showing a revised annual budget of \$2,801,987 total revenue and \$2,737,704 total expenses). The balance sheet and budget reports were accepted.

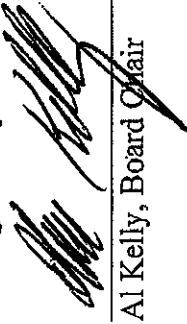
Mrs. Thomley reported qualifications and duties of all staff individually (refer to 6-page addendum "Horizon Charter School Quarterly Board Meeting October 4, 2021"). Certifications and endorsements of all the teachers were reviewed individually and were satisfactory to the board. A 2021 Fall Out-of-Field Letter was sent out regarding one teacher. Teacher and administrator evaluations were reviewed. The school earned an "A" grade from the state for 2021 and had the highest overall score of any graded public school in Hillsborough County, traditional or charter. 306 students are enrolled currently.

Grant funding and facilities projects were discussed, including perimeter and interior fencing projects that are nearing completion. The multipurpose room has been reconfigured with monitors, speakers and a PA system. The final air unit is scheduled to be replaced. School safety and the Centegix Alert System were discussed.

The board agreed to alter the school calendar if needed to accommodate any additional days needed to complete repairs to the parking lot and drive lane. The board approved moving ahead with parking and drive lane improvements contingent upon acceptable bids and available funds.

Private employee issues were addressed. No public comments were made.

The next board meeting is scheduled for January 24, 2022. There being no further business, the meeting was adjourned.

  
Al Kelly, Board Chair

2-7-22

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OF THE CHILD & FAMILY DEVELOPMENTAL CENTER, INC.,  
D/B/A HORIZON CHARTER SCHOOL OF TAMPA

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A meeting of the Board of Directors of the Child and Family Developmental Center, Inc., d/b/a Horizon Charter School of Tampa, was held on February 7, 2022 at 7235 West Hillsborough Avenue, Tampa, Florida. Present were board members Mr. Al Kelly, Chairperson, Mrs. Sharon Wingo and Mr. Donald Newberry. Also present were Dr. Andrew Hicks, administrator and clinical psychologist, Dr. Eric Larson, President of LLL Licensing, Inc., Mr. Steve Hicks, COO of LLL Licensing, Inc., and Mrs. Sheila Thomley, Principal of Horizon Charter School of Tampa. The meeting date, time, location, and agenda were publicly posted.

The minutes from the October 4, 2021 Board of Directors meeting were presented and approved.

The financial statements were reviewed for the first six months of the 2021-22 fiscal year, including the balance sheet as of December 31, 2021 showing total equity of \$150,433. The budget report was presented (showing year-to-date revenues of \$1,496,802 and expenses of \$1,607,820.) In addition, the Child and Family Developmental Center Counseling and Evaluation revenue and expense statements were presented for the fiscal year ended June 2021 and for the first four months of the 2021-22 fiscal year. These statements showed a net income of \$5,163 for the 16-month period. The balance sheet and budget and financial reports were accepted.

Mrs. Thomley reported qualifications and duties of all staff individually (refer to 6-page addendum "Horizon Charter School Quarterly Board Meeting February 7, 2022"). Certifications and endorsements of all the teachers were reviewed individually and were satisfactory to the board. No teachers were out-of-field. Reimbursement for teacher salary increases has been delayed and is pending approval of the district's plan. 302 students are enrolled currently, and 306 are enrolled thus far for the 2022-23 school year.

Grant funding and facilities projects were discussed, and attestations and approvals for grant applications were signed by the board chair. Grants include funding for reading tutors, civics materials, Information Technology, and decreasing student-teacher ratios to address learning loss. Sod was installed in place of artificial turf in the play area, and approvals are being sought to further improve the drive lane.

The board approved the proposed 2022-23 school calendar. Progress monitoring data were presented and reviewed by the board. The enhanced music program was discussed. Math textbook purchases will take place for the upcoming year. The Child Care License is in place for 2022 to care for children of Horizon Charter staff.

No public comments were made.

The next board meeting is scheduled for April 25, 2022. There being no further business, the meeting was adjourned.

(pending approval at 4-25-22 meeting)

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Al Kelly, Board Chair

**Horizon Charter School  
Quarterly Board Meeting**

**February 7, 2022**

**Student Counts:**

- 2021-2022:       Enrolled: 302
- 2022-2023       Enrolled: 306
- 

**2020-2021 Teachers and Teacher Certification:**

- **Sheila Thomley: Principal/ESE LEA**
- **Professional Certificate #704444 (7/1/18-06/30/2023)**
  - Educational Leadership K-12
  - Elementary Education 1-6
  - Exceptional Student Education K-12
  - English 6-12
  - Reading Endorsement
  - ESOL K-12
  - **Intern Eligible**
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Pamala Leonard: Assistant Principal/ESE Staffing Specialist/Gifted Ed**
- **Professional Certificate #907407 (07/01/16-06/30/26)**
  - Educational Leadership K-12
  - Exceptional Student Education K-12
  - Middle Grades Math 5-9
  - Elementary Education K-6
  - Gifted Endorsement
  - ESOL Endorsed (and Required ESOL for Admin Course)
  - **Intern Eligible**
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Sylvia Matthews: Dean of Students/ESE Staffing Specialist**
- **Professional Certificate #702327 (07/1/14-06/30/24)**
  - Elementary Education 1-6
  - Exceptional Student Education K-12
  - Middle Grades Integrated 5-9
  - ESOL Endorsement
  - Reading Endorsement
  - **Intern Eligible**
  - **2020-2021 Teacher Evaluation: Highly Effective**

- **Heidi Mariscal: Administrative Resource Teacher/FUSE/Gifted**
- **Professional Certificate #1205490 (07/01/22-06/30/2027)**
  - Elementary Education K-6
  - ESE K-12
  - Reading Endorsement
  - ESOL Endorsement
  - Gifted Endorsement
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Alexander Galing: Math 6-8**
- **Professional Certificate #1185002 (7/1/2016-6/30/2026)**
  - Mathematics 6-12
  - Mathematics 5-9
  - ESOL (Compliant)
  - Gifted Endorsement
  - **2018 High Impact Teacher**
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Daniel Pineyro: Middle Grades English Language Arts/Reading**
- **Professional Certificate #1197618 (7/1/14-6/30/24)**
  - PreK-3 Education
  - English 6-12
  - English 5-9
  - Social Studies 6-12
  - Exceptional Student Education
  - Reading Endorsement
  - ESOL Endorsed
  - **2018 High Impact Teacher**
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Allyson Thomley: Team Leader/ HOPE/Mid Gr Science**
- **Professional Certificate #1138410 (07/01/15-06/30/25)**
  - Elementary K-6
  - Exceptional Student Education K-12
  - ESOL Endorsement
  - PE K-12
  - Health K-12
  - Gifted Endorsement
  - Middle Grades Math 5-9
  - Middle Grades Science 5-9
  - **Intern Eligible**
  - **2020-2021 Teacher Evaluation: Highly Effective**

- **John Kanach: Elementary Primary K**
- **Professional Certificate #987645 (07/01/16-06/30/26)**
  - Elementary K-6
  - Exceptional Student Education K-12
  - ESOL Endorsement
  - Reading Endorsement
  - Gifted: 4/ 5 courses completed
  - Intern Eligible
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Julie Macre: Resource Teacher-Reading (On Leave)**
- **Professional Certificate #1198442 (07/01/17-6/30/22) Renewal Pending**
  - Elementary Education K-6
  - ESE K-12
  - ESOL Endorsement
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Adriana Farmer: 3-6 Elementary Math**
- **Professional Certificate #1284559 (07/01/15-06/30/2025)**
  - Elementary Education K-6
  - ESE K-12
  - Math 5-9
  - ESOL: Endorsed
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Suzanne Abou-Elkhair: Team Leader/4-8 Science and Social Studies**
- **Professional Certificate #1272904 (07/01/15-06/30/2025)**
  - Elementary Education K-6
  - ESOL: Endorsed
  - ESE K-12
  - Reading Endorsement
  - Middle Grades Social Science 5-9
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Bailey Sawyer: Team Leader/ Elementary Primary K**
- **Professional Certificate #1258282 (07/01/14-06/30/2024)**
  - Elementary Education K-6
  - ESE K-12
  - ESOL Endorsement
  - Reading Endorsement
  - Intern Eligible (Pending)
  - **2020-2021 Teacher Evaluation: Highly Effective**

- **Jacqueline Aguilar: Primary ELA 2nd**
- **Professional Certificate #1256673 (07/01/14-06/30/2024)**
  - Elementary K-12
  - ESOL: Endorsed
  - Reading: Endorsed
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Breana Pittman: Lead Teacher/Elementary, 3-6 ELA/Yearbook**
- **Professional Certificate #1331064 (07/01/17-06/30/2023)**
  - English 5-9
  - Science 5-9
  - Elementary Ed K-6
  - ESE K-12
  - Reading Endorsement
  - ESOL Endorsement
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Lindsey Embry Perkins: Reading FUSE**
- **Professional Certificate #1387200 (7/1/18-6/30/23)**
  - Elementary K-6
  - ESOL Endorsement
  - Reading Endorsement
  - ESE K-12/5 Courses Completed. Enrolled now
  - Gifted Endorsement: 1
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Elisabeth Falk-Letona: Elementary ELA 3-5**
- **Professional Certificate #1397742 (7/1/19-6/30/24)**
  - Elementary K-6
  - ESOL Endorsed
  - Reading Endorsement
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Ashley Simpson: Primary ELA 1st**
- **Professional Certificate #1330236 (07/01/16-06/30/26)**
  - Elementary K-6
  - ESOL: Endorsed
  - ESE K-12
  - Reading Endorsement
  - **2020-2021 Teacher Evaluation: Highly Effective**

- **Jonah Perkins: Elementary and PE**
- **Temporary Certificate # 1427882 (07/01/20-06/30/23)**
  - Elementary K-6
  - Business Education
  - ESOL: Compliant
  - **2020-2021 Teacher Evaluation: Highly Effective**
- **Jaquelyn Diaz-Cobo: Middle Social Studies**
- **Temporary Certificate: #1435266 (07/01/20-06/30/23)**
  - Social Science 6-12
  - ESOL: Compliant
  - Gifted Endorsement: 1/5 Completed Enrolled now
  - **2020-2021 Teacher Evaluation: Highly Effective**
- **Allison Malloy: Primary Math 1<sup>st</sup> Grade**
- **Temporary Certificate: #1432177 (07/01/20-06/30/23)**
  - Elementary Ed K-12
  - Social Science 5-9
  - ESE K-12
  - Reading Endorsement: 1 of 5 courses completed
  - ESOL Endorsement: Compliant: 3 of 5 courses completed
  - **2020-2021 Teacher Evaluation: Highly Effective**
- **Ashley Ogden: Primary Math 2<sup>nd</sup> Grade**
- **Professional Certificate: #1445303 (07-01-21-06/30/26)) (Pending)**
  - Elementary K-6
  - ESOL Endorsement
  - Reading Endorsement
  - **2020-2021 Teacher Evaluation: New Teacher**
- **Mark Davis: Elementary, Middle Grades Science**
- **Temporary Certificate #1371373 (07/01/19-06/30/22)**
  - Science 5-9
  - Math 5-9
  - Math 6-12
  - Elementary Ed K-6 (Addition Pending)
  - ESOL: Compliant
  - **2020-2021 Teacher Evaluation: Effective**
- **Leanne Riney: Elementary, Reading 3-5**
- **Professional Certificate #1269368 (07/01/19-06-30-24)**
  - Elementary Ed K-6
  - ESE K-12
  - Reading: Endorsed
  - ESOL: Endorsed
  - **2020-2021 Teacher Evaluation: HCPS: Unavailable**



- **Jason Young: Elementary, Reading 3-5**
- **Professional Certificate # (07/01/19-06-30-24)**
  - Elementary Ed K-6
  - Health K-12
  - Music K-12
  - ESOL: Endorsement (Pending addition to the certificate)
  - **2020-2021 Teacher Evaluation: HCPS: Unavailable**

**Out of Field:**

- 2022 Spring Out of Field Letter: None needed

**Academic Update:**

- Math Textbook purchase this year.

**Physical Plant:**

- Perimeter and Interior fencing projects included in grant application. Under way.

**Assessment Update:**

- Current Bill under consideration would move to a Progress Monitoring system, rather than a Summative system.

**Etc:**

- 2022-2023 Calendar for approval
- ESSER III: Attestation Letter for signature and Allocation

**Horizon Charter Wee Hawks:**

- Current license for 2022

**CSLFL, FLDOE, RSA and HCPS:**

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**Personnel or Student Issues: (Private)**

- See



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Students Score High in High School and Accelerated Math Courses

Horizon Charter School

Citizenship & Patriotism is Important to Our School

Horizon Charter School

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**Horizon Charter School  
Quarterly Board Meeting**

**October 4, 2021**

**Student Counts:**

- 2021-2022: Enrolled: 306

**2020-2021 Teachers and Teacher Certification:**

- **Sheila Thomley: Principal/ESE LEA**
- **Professional Certificate #704444 (7/1/18-06/30/2023)**
  - Educational Leadership K-12
  - Elementary Education 1-6
  - Exceptional Student Education K-12
  - English 6-12
  - Reading Endorsement
  - ESOL K-12
  - **Intern Eligible**
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Pamala Leonard: Assistant Principal/ESE Staffing Specialist/Gifted Ed**
- **Professional Certificate #907407 (07/01/16-06/30/26)**
  - Educational Leadership K-12
  - Exceptional Student Education K-12
  - Middle Grades Math 5-9
  - Elementary Education K-6
  - Gifted Endorsement
  - ESOL Endorsed (and Required ESOL for Admin Course)
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- **Sylvia Matthews: Dean of Students/ESE Staffing Specialist**
- **Professional Certificate #702327 (07/1/14-06/30/24)**
  - Elementary Education 1-6
  - Exceptional Student Education K-12
  - Middle Grades Integrated 5-9
  - ESOL Endorsement
  - Reading Endorsement
  - **Intern Eligible**
  - **2020-2021 Teacher Evaluation: Highly Effective**

- **Heidi Mariscal: Lead Teacher/FUSE/Gifted**
- **Professional Certificate #1205490 (07/01/17-06/30/2022)**
  - Elementary Education K-6
  - ESE K-12
  - Reading Endorsement
  - ESOL Endorsement
  - Gifted Endorsement
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Alexander Galing: Math 6-8**
- **Professional Certificate #1185002 (7/1/2016-6/30/2026)**
  - Mathematics 6-12
  - Mathematics 5-9
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  - English 6-12
  - English 5-9
  - Social Studies 6-12
  - Exceptional Student Education
  - Reading Endorsement
  - ESOL Endorsed
  - **2018 High Impact Teacher**
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Allyson Thomley: HOPE/Mid Gr Science (Half Time)**
- **Professional Certificate #1138410 (07/01/15-06/30/25)**
  - Elementary K-6
  - Exceptional Student Education K-12
  - ESOL Endorsement
  - PE K-12
  - Health K-12
  - Gifted Endorsement
  - Middle Grades Math 5-9
  - Middle Grades Science 5-9
  - **Intern Eligible**
  - **2020-2021 Teacher Evaluation: Highly Effective**

- **John Kanaach: Elementary Primary K**
- **Professional Certificate #987645 (07/01/16-06/30/26)**
  - Elementary K-6
  - Exceptional Student Education K-12
  - ESOL Endorsement
  - Reading Endorsement
  - Gifted: 3/ 5 courses completed
  - **Intern Eligible**
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Julie Macre: Resource Teacher-Reading (Quarter Time-Distance)**
- **Professional Certificate #1198442 (07/01/17-6/30/22)**
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  - ESE K-12
  - ESOL Endorsement
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  - ESOL: Endorsed
  - ESE K-12
  - Reading Endorsement
  - Middle Grades Social Science 5-9
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- **Bailey Sawyer: Elementary Primary K**
- **Professional Certificate #1258282 (07/01/14-06/30/2024)**
  - Elementary Education K-6
  - ESE K-12
  - ESOL Endorsement
  - Reading Endorsement
  - **Intern Eligible (Pending)**
  - **2020-2021 Teacher Evaluation: Highly Effective**

- **Jacqueline Aguilar: Primary ELA 2nd**
- **Professional Certificate #1256673 (07/01/14-06/30/2024)**
  - Elementary K-12
  - ESOL: Endorsed
  - Reading: Endorsed
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Breana Pullara Pittman: Elementary, 3-6 ELA/Yearbook**
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  - English 5-9
  - Science 5-9
  - Elementary Ed K-6
  - ESE K-12
  - Reading Endorsement
  - ESOL Endorsement
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  - ESOL Endorsement
  - Reading Endorsement
  - ESE K-12
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
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  - Elementary K-6
  - ESOL Endorsed
  - Reading Endorsement
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Ashley Simpson: Primary ELA 1st**
- **Professional Certificate #1330236 (07/01/16-06/30/26)**
  - Elementary K-6
  - ESOL: Endorsed
  - ESE K-12
  - Reading Endorsement
  - **2020-2021 Teacher Evaluation: Highly Effective**
  
- **Jonah Perkins: Elementary and PE**
- **Temporary Certificate # 1427882 (07/01/20-06/30/23)**
  - Elementary K-6
  - Business Education
  - ESOL: Out of Field (currently in course)

- **2020-2021 Teacher Evaluation: Highly Effective**
- **Jaquelyn Diaz-Cobo: Middle Social Studies**
- **Temporary Certificate: #1435266 (07/01/20-06/30/23)**
  - Social Science 6-12
  - ESOL:
  - **2020-2021 Teacher Evaluation: Highly Effective**
- **Allison Malloy: Primary Math 1<sup>st</sup> Grade**
- **Temporary Certificate: #1432177 (07/01/20-06/30/23)**
  - Elementary Ed
  - Social Science
  - ESE K-12
  - Reading Endorsement: 1 of 5 courses completed
  - ESOL Endorsement: 2 of 5 courses completed
  - **2020-2021 Teacher Evaluation: Highly Effective**
- **Ashley Ogden: Primary Math 2<sup>nd</sup> Grade**
- **Professional Certificate: #1445303 (07-01-21-06/30/26)) (Pending)**
  - Elementary K-6
  - ESOL Endorsement
  - Reading Endorsement
  - **2020-2021 Teacher Evaluation: New Teacher**
- **Mark Davis: Elementary, Middle Grades Science**
- **Temporary Certificate #1371373 (07/01/19-06/30/22)**
  - Science 5-9
  - Math 5-9
  - Math 6-12
  - ESOL: Compliant
  - **2020-2021 Teacher Evaluation: Effective**
- **Leanne Riney: Elementary, Reading 3-5**
- **Professional Certificate #1269368 (07/01/19-06-30-24)**
  - Elementary Ed K-6
  - ESE K-12
  - Reading: Endorsed
  - ESOL: Endorsed
  - **2020-2021 Teacher Evaluation: Unavailable at this time.**



**Academic Update:**

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**Physical Plant:**

- Perimeter and Interior fencing projects included in grant application. Under way.
- Centegix Alert System Installation scheduled for week of July 19<sup>th</sup>. This vendor complies with the requirements of Alyssa’s Law. (Handout)
- Two western air units replaced in August
- Multipurpose Room reconfigured with monitors, speakers and a PA.

**Assessment Update:**

- FSA e conferred. 86% Grade “A”

**Etc:**

- Calendar Issue: Altering the Calendar due to the need to resurface the parking lot. Contingency Calendar.

**Horizon Charter Wee Hawks:**

- Renewing for the next year.

**CSLFL, FLDOE, RSA and HCPS:**

- Evaluations completed.

**Personnel or Student Issues: (Private)**

- See