



Governing Board Meeting
Date: July 18, 2022
Time: 5:00 pm
Where: Horizon Campus

Horizon Charter School of Tampa

**7235 West Hillsborough Avenue
Tampa, FL 33634
813-887-3800
FAX 813-885-9626**

A Non-profit Corporation

AGENDA FOR BOARD MEETING April 25, 2022

- I. Review of Minutes from February 7, 2022 Meeting
- II. Budgets and Financial Statements
- III. Horizon Charter School Status Report: Mrs. Sheila Thomley
- IV. Teacher Qualifications
- V. Facilities/Security Issues
- VI. Contracts
- VII. Policies
- VIII. Public Comments and Discussion

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF THE CHILD & FAMILY DEVELOPMENTAL CENTER, INC.,
D/B/A HORIZON CHARTER SCHOOL OF TAMPA

A meeting of the Board of Directors of the Child and Family Developmental Center, Inc., d/b/a Horizon Charter School of Tampa, was held on April 25, 2022 at 7235 West Hillsborough Avenue, Tampa, Florida. Present were board members Mr. Al Kelly, Chairperson, Mrs. Sharon Wingo and Mr. Donald Newberry. Also present were Dr. Andrew Hicks, administrator and clinical psychologist, Dr. Eric Larson, President of LLL Licensing, Inc., Mr. Steve Hicks, COO of LLL Licensing, Inc., and Mrs. Sheila Thomley, Principal of Horizon Charter School of Tampa. The meeting date, time, location, and agenda were publicly posted.

The minutes from the February 7, 2022 Board of Directors meeting were presented and approved.

The financial statements were reviewed for the first eight months of the 2021-22 fiscal year, including the balance sheet as of February 28, 2022 showing total equity of \$242,158. The budget report was presented (showing year-to-date revenues of \$2,032,468 and expenses of \$2,051,760.) The balance sheet and budget and financial reports were accepted.

Mrs. Thomley reported qualifications and duties of all staff individually (refer to 6-page addendum "Horizon Charter School Quarterly Board Meeting April 25, 2022"). Certifications and endorsements of all the teachers were reviewed individually and were satisfactory to the board. No teachers were out-of-field. 328 students are enrolled thus far for the 2022-23 school year.

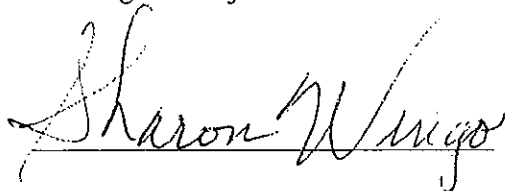
Grant funding and facilities projects were discussed, including review of the ESSER III budget. An IT network upgrade will take place to meet expanded technology needs. School security plans were reviewed. Horizon Charter will continue to use a School Safety Officer (SSO).

The audit engagement letter with McCrady & Associates was signed by the board chair.

Progress monitoring was discussed. Horizon Charter will continue to make use of NWEA assessments. A private personnel issue was discussed.

No public comments were made.

The next board meeting is scheduled for July 18, 2022. There being no further business, the meeting was adjourned.

 7/18/22

Horizon Charter School Quarterly Board Meeting

April 25, 2022

Student Counts:

- 2022-2023 Enrolled: 328

2021-2022 Teachers and Teacher Certification:

- **Sheila Thomley: Principal/ESE LEA**
- **Professional Certificate #704444 (7/1/18-06/30/2023)**
 - Educational Leadership K-12
 - Elementary Education 1-6
 - Exceptional Student Education K-12
 - English 6-12
 - Reading Endorsement
 - ESOL K-12
 - **Intern Eligible**
 - **2020-2021 Teacher Evaluation: Highly Effective**
- **Pamala Leonard: Assistant Principal/ESE Staffing Specialist/Gifted Ed**
- **Professional Certificate #907407 (07/01/16-06/30/26)**
 - Educational Leadership K-12
 - Exceptional Student Education K-12
 - Middle Grades Math 5-9
 - Elementary Education K-6
 - Gifted Endorsement
 - ESOL Endorsed (and Required ESOL for Admin Course)
 - **Intern Eligible**
 - **2020-2021 Teacher Evaluation: Highly Effective**
- **Sylvia Matthews: Dean of Students/ESE Staffing Specialist**
- **Professional Certificate #702327 (07/1/14-06/30/24)**
 - Elementary Education 1-6
 - Exceptional Student Education K-12
 - Middle Grades Integrated 5-9
 - ESOL Endorsement
 - Reading Endorsement
 - **Intern Eligible**
 - **2020-2021 Teacher Evaluation: Highly Effective**

- **Heidi Mariscal: Administrative Resource Teacher/FUSE/Gifted**
- **Professional Certificate #1205490 (07/01/22-06/30/2027)**
 - Elementary Education K-6
 - English 5-9
 - ESE K-12
 - Reading Endorsement
 - ESOL Endorsement
 - Gifted Endorsement
 - **2020-2021 Teacher Evaluation: Highly Effective**

- **Alexander Galing: Math 6-8**
- **Professional Certificate #1185002 (7/1/2016-6/30/2026)**
 - Mathematics 6-12
 - Mathematics 5-9
 - ESOL (Compliant)
 - Gifted Endorsement
 - **2018 High Impact Teacher**
 - **2020-2021 Teacher Evaluation: Highly Effective**

- **Daniel Pineyro: Middle Grades English Language Arts/Reading**
- **Professional Certificate #1197618 (7/1/14-6/30/24)**
 - PreK-3 Education
 - English 6-12
 - English 5-9
 - Social Studies 6-12
 - Exceptional Student Education
 - Reading Endorsement
 - ESOL Endorsed
 - **2018 High Impact Teacher**
 - **2020-2021 Teacher Evaluation: Highly Effective**

- **Allyson Thomley: Team Leader/ HOPE/Mid Gr Science**
- **Professional Certificate #1138410 (07/01/15-06/30/25)**
 - Elementary K-6
 - Exceptional Student Education K-12
 - ESOL Endorsement
 - PE K-12
 - Health K-12
 - Gifted Endorsement
 - Middle Grades Math 5-9
 - Middle Grades Science 5-9
 - **Intern Eligible**
 - **2020-2021 Teacher Evaluation: Highly Effective**

- **John Kanach: Elementary Primary K**
- **Professional Certificate #987645 (07/01/16-06/30/26)**
 - Elementary K-6
 - Exceptional Student Education K-12
 - ESOL Endorsement
 - Reading Endorsement
 - Gifted: Completed and is adding to certificate
 - **Intern Eligible**
 - **2020-2021 Teacher Evaluation: Highly Effective**

- **Julie Macre: Resource Teacher-Reading (On Leave)**
- **Professional Certificate #1198442 (07/01/17-6/30/22) Renewal Pending**
 - Elementary Education K-6
 - ESE K-12
 - ESOL Endorsement
 - **2020-2021 Teacher Evaluation: Highly Effective**

- **Adriana Farmer: 3-6 Elementary Math**
- **Professional Certificate #1284559 (07/01/15-06/30/2025)**
 - Elementary Education K-6
 - ESE K-12
 - Math 5-9
 - ESOL: Endorsed
 - **2020-2021 Teacher Evaluation: Highly Effective**

- **Suzanne Abou-Elkhair: Team Leader/4-8 Science and Social Studies**
- **Professional Certificate #1272904 (07/01/15-06/30/2025)**
 - Elementary Education K-6
 - ESOL: Endorsed
 - ESE K-12
 - Reading Endorsement
 - Middle Grades Social Science 5-9
 - Gifted: 1/5 courses completed.
 - **2020-2021 Teacher Evaluation: Highly Effective**

- **Bailey Sawyer: Team Leader/ Elementary Primary K**
- **Professional Certificate #1258282 (07/01/14-06/30/2024)**
 - Elementary Education K-6
 - ESE K-12
 - ESOL Endorsement
 - Reading Endorsement
 - **Intern Eligible (Pending)**
 - **2020-2021 Teacher Evaluation: Highly Effective**

- **Jacqueline Aguilar: Primary ELA 2nd**
- **Professional Certificate #1256673 (07/01/14-06/30/2024)**
 - Elementary K-12
 - ESOL: Endorsed
 - Reading: Endorsed
 - **2020-2021 Teacher Evaluation: Highly Effective**

- **Breana Pittman: Lead Teacher/Elementary, 3-6 ELA/Yearbook**
- **Professional Certificate #1331064 (07/01/17-06/30/2023)**
 - English 5-9
 - Science 5-9
 - Elementary Ed K-6
 - ESE K-12
 - Reading Endorsement
 - ESOL Endorsement
 - **2020-2021 Teacher Evaluation: Highly Effective**

- **Lindsey Embry Perkins: Reading FUSE**
- **Professional Certificate #1387200 (7/1/18-6/30/23)**
 - Elementary K-6
 - ESOL Endorsement
 - Reading Endorsement
 - ESE K-12
 - Gifted Endorsement: 1/5 Courses Completed. Enrolled now
 - **2020-2021 Teacher Evaluation: Highly Effective**

- **Elisabeth Falk-Letona: Elementary ELA 3-5**
- **Professional Certificate #1397742 (7/1/19-6/30/24)**
 - Elementary K-6
 - ESOL Endorsed
 - Reading Endorsement
 - **2020-2021 Teacher Evaluation: Highly Effective**

- **Ashley Simpson: Primary ELA 1st**
- **Professional Certificate #1330236 (07/01/16-06/30/26)**
 - Elementary K-6
 - ESOL: Endorsed
 - ESE K-12
 - Reading Endorsement
 - **2020-2021 Teacher Evaluation: Highly Effective**

- **Jonah Perkins: Elementary and PE**
- **Temporary Certificate # 1427882 (07/01/20-06/30/23)**
 - Elementary K-6
 - Business Education
 - ESOL: Compliant
 - **2020-2021 Teacher Evaluation: Highly Effective**

- **Jaquelyn Diaz-Cobo: Middle Social Studies**
- **Temporary Certificate: #1435266 (07/01/20-06/30/23)**
 - Social Science 5-9
 - ESOL: Compliant
 - Gifted Endorsement: 1/5 Completed Enrolled now
 - **2020-2021 Teacher Evaluation: Highly Effective**

- **Allison Malloy: Primary Math 1st Grade**
- **Temporary Certificate: #1432177 (07/01/20-06/30/23)**
 - Elementary Ed K-12
 - Social Science 5-9
 - ESE K-12
 - Reading Endorsement: 1 of 5 courses completed
 - ESOL Endorsement: Compliant: 3 of 5 courses completed
 - **2020-2021 Teacher Evaluation: Highly Effective**

- **Ashley Ogden: Primary Math 2nd Grade**
- **Professional Certificate: #1445303 (07-01-21-06/30/26)) (Pending)**
 - Elementary K-6
 - ESOL Endorsement
 - Reading Endorsement
 - **2020-2021 Teacher Evaluation: New Teacher**

- **Mark Davis: Elementary, Middle Grades Science**
- **Temporary Certificate #1371373 (07/01/19-06/30/22)**
 - Science 5-9
 - Math 5-9
 - Math 6-12
 - Elementary Ed K-6
 - ESOL: Compliant
 - **2020-2021 Teacher Evaluation: Effective**

- **Leanne Riney: Elementary, Reading 3-5**
- **Professional Certificate #1269368 (07/01/19-06-30-24)**
 - Elementary Ed K-6
 - ESE K-12
 - Reading: Endorsed

- ESOL: Endorsed
- **2020-2021 Teacher Evaluation: HCPS: Unavailable**
- **Jason Young: Elementary, Reading 3-5**
- **Professional Certificate # (07/01/19-06-30-24)**
 - Elementary Ed K-6
 - Health K-12
 - Music K-12
 - Physical Education K-12
 - ESOL: Endorsement (Pending addition to the certificate)
 - **2020-2021 Teacher Evaluation: HCPS: Unavailable**

Out of Field:

- 2022 Spring Out of Field Letter: None needed

Academic Update:

- Math Textbook purchase this year. Currently, choosing books is problematic.

Physical Plant:

- IT upgrade funded by ESSER III to be performed this summer.

Assessment Update:

- Progress Monitoring

Etc:

- 2022-2023 School Security Opt-In Letter Signed by Board Chair
- ESSER III: Update

Horizon Charter Wee Hawks:

- See Employee section

CSLFL, FLDOE, RSA and HCPS:

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**Horizon Charter School of Tampa
Child and Family Developmental Center, Inc.**

Directors

2022-23

Jonathan Barlar
Director, Board Chair
6710 86th Avenue North
Pinellas Park, FL 33782
barlarj@floridacollege.edu
727 546-9681

Sharon Wingo
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6710 86th Avenue North
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Tim Fannin
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6710 86th Avenue North
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**Horizon Charter School of Tampa
Child and Family Developmental Center, Inc.**

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727 546-9681

**Child and Family Developmental Center, Inc.
Horizon Charter School of Tampa**

Board Meeting Schedule

2022-23

BOARD MEETING LOCATION:

Meetings will be held at the school (7235 W. Hillsborough Ave., Tampa, FL 33634)
unless otherwise noted

BOARD MEETING DATES:

Monday, July 18, 2022, at 5:00 pm

Monday, October 3, 2022, at 5:00 pm

Monday, January 30, 2023, at 5:00 pm

Monday, April 24, 2023, at 5:00 pm

Horizon Charter School of Tampa

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AGENDA FOR BOARD MEETING July 18, 2022

- I. Review of Minutes from April 25, 2022 Meeting
- II. Board Membership
- III. Budgets and Financial Statements
- IV. Horizon Charter School Status Report: Mrs. Sheila Thomley
- V. Teacher Qualifications
- VI. Mental Health Plan
- VII. Facilities/Security Issues
- VIII. Contracts
- IX. Policies
- X. Public Comments and Discussion

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF THE CHILD & FAMILY DEVELOPMENTAL CENTER, INC.,
D/B/A HORIZON CHARTER SCHOOL OF TAMPA

A meeting of the Board of Directors of the Child and Family Developmental Center, Inc., d/b/a Horizon Charter School of Tampa, was held on July 18, 2022, at 7235 West Hillsborough Avenue, Tampa, Florida. Present were continuing board members Mrs. Sharon Wingo and Mr. Donald Newberry and new board members Mr. Jonathan Barlar and Mr. Tim Fannin. Also present were Dr. Andrew Hicks, administrator and clinical psychologist, Dr. Eric Larson, President of LLL Licensing, Inc., Mr. Steve Hicks, COO of LLL Licensing, Inc., and Mrs. Sheila Thomley, Principal of Horizon Charter School of Tampa. The meeting date, time, location, and agenda were publicly posted.

The minutes from the April 25, 2022, Board of Directors meeting were presented and approved.

The board accepted the resignation of Al Kelly, effective July 1, 2022, after 14 years of service as a board member and board chair. His many contributions were recognized and greatly appreciated. The continuing board members approved the addition of Jonathan Barlar and Tim Fannin to the board, and the board voted for Mr. Barlar to be the new board chair, which he accepted.

The financial statements were reviewed for the first eleven months of the 2021-22 fiscal year, including the balance sheet as of May 31, 2022, showing total equity of \$199,670. The budget report (showing estimated year-to-date revenues through June 30, 2022, of \$2,884,060 and expenses of \$2,964,373) was presented, along with the proposed 2021-22 final budget (showing revenues of \$2,911,620 and expenses of \$2,971,291) and the 2022-23 preliminary budget (showing revenues of \$3,249,173 and expenses of \$3,139,756). The balance sheet, budget report, final budget and preliminary budget were accepted.

Mrs. Thomley reported qualifications and duties of all staff individually (refer to 6-page addendum "Horizon Charter School Quarterly Board Meeting July 18, 2022"). Certifications and endorsements of all teachers were reviewed individually and were satisfactory to the board, which is aware that a one-year extension is needed for one of the teachers to obtain certification. Out-of-field determinations are being evaluated. Progress monitoring for 2022-23 was discussed. The school obtained an 87% "A" grade from the state for 2021-22, with bonus funds pending. Assessment results and curriculum were discussed. 325 students are enrolled thus far for 2022-23.

The Mental Health Plan for 2022-23 was discussed, and the additional funding will increase the number of hours that Dr. Diehl provides mental health services every week. Facilities projects were discussed, including the progress of the permitting process to improve the drive lane, which has now received approval from the Southwest Florida Water Management District. Grant funding was discussed, including all anticipated grant funding and expenditures. The charter school audit takes place in the next month.

No public items were placed on the agenda.

The next board meeting is scheduled for October 3, 2022. There being no further business, the meeting was adjourned.

Jonathan Barlar, Board Chair

**Horizon Charter School
Quarterly Board Meeting**

July 18, 2022

Student Counts:

- 2022-2023 Enrolled: 325

2021-2022 Teachers and Teacher Certification:

- **Sheila Thomley: Principal/ESE LEA**
- **Professional Certificate #704444 (7/1/18-06/30/2028)**
 - Educational Leadership K-12
 - Elementary Education 1-6
 - Exceptional Student Education K-12
 - English 6-12
 - Reading Endorsement
 - ESOL K-12
 - **Intern Eligible**
 - **2021-2022 Teacher Evaluation: Pending**

- **Pamala Leonard: Assistant Principal/ESE Staffing Specialist/Gifted Ed**
- **Professional Certificate #907407 (07/01/16-06/30/26)**
 - Educational Leadership K-12
 - Exceptional Student Education K-12
 - Middle Grades Math 5-9
 - Elementary Education K-6
 - Gifted Endorsement
 - ESOL Endorsed (and Required ESOL for Admin Course)
 - **Intern Eligible**
 - **2021-2022 Teacher Evaluation: Pending**

- **Sylvia Matthews: Dean of Students/ESE Staffing Specialist**
- **Professional Certificate #702327 (07/1/14-06/30/24)**
 - Elementary Education 1-6
 - Exceptional Student Education K-12
 - Middle Grades Integrated 5-9
 - ESOL Endorsement
 - Reading Endorsement
 - **Intern Eligible**
 - **2021-2022 Teacher Evaluation: Pending**

- **Heidi Mariscal: Administrative Resource Teacher/FUSE/Gifted**
- **Professional Certificate #1205490 (07/01/22-06/30/2027)**
 - Elementary Education K-6
 - English 5-9
 - ESE K-12
 - Reading Endorsement
 - ESOL Endorsement
 - Gifted Endorsement
 - **2021-2022 Teacher Evaluation: Pending**

- **Alexander Galing: Math 6-8**
- **Professional Certificate #1185002 (7/1/2016-6/30/2026)**
 - Mathematics 6-12
 - Mathematics 5-9
 - ESOL (Compliant)
 - Gifted Endorsement
 - **2018 High Impact Teacher**
 - **2021-2022 Teacher Evaluation: Pending**

- **Daniel Pineyro: Middle Grades English Language Arts/Reading**
- **Professional Certificate #1197618 (7/1/14-6/30/24)**
 - PreK-3 Education
 - English 6-12
 - English 5-9
 - Social Studies 6-12
 - Exceptional Student Education
 - Reading Endorsement
 - ESOL Endorsed
 - **2018 High Impact Teacher**
 - **2021-2022 Teacher Evaluation: Pending**

- **Allyson Thomley: Team Leader/ HOPE/Mid Gr Science**
- **Professional Certificate #1138410 (07/01/15-06/30/25)**
 - Elementary K-6
 - Exceptional Student Education K-12
 - ESOL Endorsement
 - PE K-12
 - Health K-12
 - Gifted Endorsement
 - Middle Grades Math 5-9
 - Middle Grades Science 5-9
 - **Intern Eligible**
 - **2021-2022 Teacher Evaluation: Pending**

- **Adriana Farmer: 3-6 Elementary Math (Part Time)**
- **Professional Certificate #1284559 (07/01/15-06/30/2025)**
 - Elementary Education K-6
 - ESE K-12
 - Math 5-9
 - ESOL: Endorsed
 - **2021-2022 Teacher Evaluation: Pending**

- **Suzanne Abou-Elkhair: Team Leader/4-8 Science and Social Studies**
- **Professional Certificate #1272904 (07/01/15-06/30/2025)**
 - Elementary Education K-6
 - ESOL: Endorsed
 - ESE K-12
 - Reading Endorsement
 - Middle Grades Social Science 5-9
 - Gifted: 1/5 courses completed.
 - **2021-2022 Teacher Evaluation: Pending**

- **Bailey Sawyer: Team Leader/ Elementary Primary K**
- **Professional Certificate #1258282 (07/01/14-06/30/2024)**
 - Elementary Education K-6
 - ESE K-12
 - ESOL Endorsement
 - Reading Endorsement
 - **Intern Eligible (Pending)**
 - **2021-2022 Teacher Evaluation: Pending**

- **Lindsey Embry Perkins: Reading FUSE**
- **Professional Certificate #1387200 (7/1/18-6/30/23)**
 - Elementary K-6
 - ESOL Endorsement
 - Reading Endorsement
 - ESE K-12
 - Gifted Endorsement: 1/5 Courses Completed. Enrolled now
 - **2021-2022 Teacher Evaluation: Pending**

- **Elisabeth Falk-Letona Turner: Elementary ELA 3-5**
- **Professional Certificate #1397742 (7/1/19-6/30/24)**
 - Elementary K-6
 - ESOL Endorsed
 - Reading Endorsement
 - **2021-2022 Teacher Evaluation: Pending**

- **Ashley Simpson: Primary ELA 1st**
- **Professional Certificate #1330236 (07/01/16-06/30/26)**
 - Elementary K-6
 - ESOL: Endorsed
 - ESE K-12
 - Reading Endorsement
 - **2021-2022 Teacher Evaluation: Pending**

- **Jonah Perkins: Elementary and PE**
- **Temporary Certificate # 1427882 (07/01/20-06/30/23)**
 - Elementary K-6
 - Business Education
 - ESOL: Compliant
 - **2021-2022 Teacher Evaluation: Pending**

- **Jaquelyn Diaz-Cobo McCausland: Middle Social Studies**
- **Temporary Certificate: #1435266 (07/01/20-06/30/23)**
 - Social Science 5-9
 - ESOL: Compliant
 - Gifted Endorsement: 1/5 Completed Enrolled now
 - **2021-2022 Teacher Evaluation: Pending**

- **Allison Malloy: Primary Math 1st Grade**
- **Temporary Certificate: #1432177 (07/01/20-06/30/23)**
 - Elementary Ed K-12
 - Social Science 5-9
 - ESE K-12
 - Reading Endorsement: 1 of 5 courses completed
 - ESOL Endorsement: Compliant: 3 of 5 courses completed
 - **2021-2022 Teacher Evaluation: Pending**

- **Ashley Ogden: Primary Math 2nd Grade**
- **Professional Certificate: #1445303 (07-01-21-06/30/26)) (Pending)**
 - Elementary K-6
 - ESOL Endorsement
 - Reading Endorsement
 - **2021-2022 Teacher Evaluation: New Teacher**

- **Mark Davis: Elementary, Middle Grades Science (Part Time)**
- **Temporary Certificate #1371373 (07/01/19-06/30/22) (AP Form sent)**
 - Science 5-9
 - Math 5-9
 - Math 6-12
 - Elementary Ed K-6
 - ESOL: Compliant

➤ **2021-2022 Teacher Evaluation: Effective**

- **Jason Young: Elementary, Reading 3-5**
- **Professional Certificate # (07/01/19-06-30-24)**
 - Elementary Ed K-6
 - Health K-12
 - Music K-12
 - Physical Education K-12
 - ESOL: Endorsement (Pending addition to the certificate)
 - **2021-2022 Teacher Evaluation: Pending**

- **Anthony Robin: 3-6 Social Science**
- **Temporary Certificate # (07/01/21-06-30-24)**
 - Social Science 6-12
 - ESOL: Endorsement (Pending addition to the certificate)
 - **2021-2022 Teacher Evaluation: HCPS: Unavailable**

- **Emma McBrayer: Certificate Pending**
- **Temporary Certificate # (07/01/22-06-30-25)**
 - Elementary Education K-12
 - **2021-2022 Teacher Evaluation: New**

- **Bianca Mendez: Certificate Pending**
- **Temporary Certificate # (07/01/22-06-30-25)**
 - Elementary Education K-12
 - **2021-2022 Teacher Evaluation: New**

- **Hannah Smith : Certificate Pending**
- **Temporary Certificate # (07/01/22-06-30-25)**
 - Elementary Education K-12
 - **2021-2022 Teacher Evaluation: New**

Out of Field:

- Evaluating

Academic Update:

- HMH Math: Elementary
- McGraw-Hill: Middle school

Physical Plant:

- IT upgrade funded by ESSER III to be performed this summer.

Assessment Update:

- Progress Monitoring System Beginning This Year
- 87% A for State Grade: Bonus Funds Pending

Etc:

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Horizon Charter Wee Hawks:

- See Employee section

CSLFL, FLDOE, RSA and HCPS:

- Grant Update
- Mental Health Plan 22-23 \$15, 083.00. Rice Psychology increased to ½ day per week.