

Horizon Charter School of Tampa

**7235 West Hillsborough Avenue
Tampa, FL 33634
813-887-3800
FAX 813-885-9626**

A Non-profit Corporation

AGENDA FOR BOARD MEETING April 24, 2023

- I. Review of Minutes from February 6, 2023 Meeting
- II. Budgets and Financial Statements
- III. Horizon Charter School Status Report: Mrs. Sheila Thomley
- IV. Teacher Qualifications
- V. Mental Health Plan
- VI. Facilities/Security Issues
- VII. Contracts
- VIII. Policies
- IX. Public Comments and Discussion

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF THE CHILD & FAMILY DEVELOPMENTAL CENTER, INC.,
D/B/A HORIZON CHARTER SCHOOL OF TAMPA

A meeting of the Board of Directors of the Child and Family Developmental Center, Inc., d/b/a Horizon Charter School of Tampa, was held on April 24, 2023, at 7235 West Hillsborough Avenue, Tampa, Florida. Present were board members Mr. Jonathan Barlar, Chairperson, Mrs. Sharon Wingo, Mr. Donald Newberry and Mr. Tim Fannin. Also present were Dr. Andrew Hicks, administrator and clinical psychologist, Dr. Eric Larson, President of LLL Licensing, Inc., Mrs. Sheila Thomley, Principal of Horizon Charter School of Tampa, and Mrs. Pamala Leonard, Assistant Principal. The meeting date, time, location, and agenda were publicly posted.

The minutes from the February 6, 2023, Board of Directors meeting were presented and approved.

The financial statements were reviewed for the first nine months of the 2022-23 fiscal year, including the balance sheet as of March 31, 2023, showing total equity of \$193,004. The budget report was presented (showing year-to-date revenues of \$2,342,235 and expenses of \$2,419,186). The balance sheet and budget report were accepted.

The board approved a capitalization threshold of \$5,000 and disposal of old items that have fully depreciated, including SMART Boards which have been in use for more than 10 years.

Mrs. Thomley reported qualifications and duties of all staff individually (refer to 6-page addendum "Horizon Charter School Quarterly Board Meeting April 24, 2023"). Certifications and endorsements of all the teachers were reviewed individually and were satisfactory to the board. FLDOE announced that temporary certificates expiring in 2023, 2024, and 2025 will be extended by two years. 320 students are enrolled for the 2023-24 school year. The field trip to Tallahassee took place successfully on February 7. The school garden is effectively being used as a learning tool. Viz Pin electronic door installation is under way. PM3 assessment begins May 1, and scores will be available to parents within one week of the test window closing.

The board approved the revised Student Handbook, Parent-Student Contract, and Pupil Progression Plan. The board approved the audit engagement letter with McCrady & Associates, and the letter was signed by the board chair. Conflict of Interest Policy statements were signed by all board members.

The board approved reorganization of the administrative team and proposed duties for the Chief Education Officer, Principal, Dean of Students, Administrative Resource Teachers, and Lead Teacher. Effective April 24, 2023, Mrs. Sheila Thomley is the Chief Education Officer of Horizon Charter, and Mrs. Pamala Leonard is the Principal of Horizon Charter.

No public comments were made.

The next board meeting is scheduled for July 17, 2023. There being no further business, the meeting was adjourned.

for 
Jonathan Barlar, Board Chair

7/17/23

Horizon Charter School Quarterly Board Meeting

April 24, 2023

Student Counts:

- 23-24 Lottery in progress: 350 Applications/80 Seated
- 23-24 Total Current Enrollment 320

2022-2023 Teachers and Teacher Certification:

- **Sheila Thomley: Principal/ESE LEA**
- **Professional Certificate #704444 (7/1/18-06/30/2028)**
 - Educational Leadership K-12
 - Elementary Education 1-6
 - Exceptional Student Education K-12
 - English 6-12
 - Reading Endorsement
 - ESOL K-12
 - **Intern Eligible**
 - **2021-2022 Teacher Evaluation: HE**

- **Pamala Leonard: Assistant Principal/ESE Staffing Specialist/Gifted Ed**
- **Professional Certificate #907407 (07/01/16-06/30/26)**
 - Educational Leadership K-12
 - Exceptional Student Education K-12
 - Middle Grades Math 5-9
 - Elementary Education K-6
 - Gifted Endorsement
 - ESOL Endorsed (and Required ESOL for Admin Course)
 - **Intern Eligible**
 - **2021-2022 Teacher Evaluation: HE**

- **Sylvia Matthews: Dean of Students/ESE Staffing Specialist**
- **Professional Certificate #702327 (07/1/14-06/30/24)**
 - Elementary Education 1-6
 - Exceptional Student Education K-12
 - Middle Grades Integrated 5-9
 - ESOL Endorsement
 - Reading Endorsement
 - **Intern Eligible**
 - **2021-2022 Teacher Evaluation: HE**

- **Heidi Mariscal: Administrative Resource Teacher/FUSE/Gifted**
- **Professional Certificate #1205490 (07/01/22-06/30/2027)**
 - Elementary Education K-6
 - ESE K-12
 - Reading Endorsement
 - ESOL Endorsement
 - Gifted Endorsement
 - **2021-2022 Teacher Evaluation: HE**

- **Alexander Galing: Math 6-8**
- **Professional Certificate #1185002 (7/1/2016-6/30/2026)**
 - Mathematics 6-12
 - Mathematics 5-9
 - ESOL (Compliant)
 - Gifted Endorsement
 - **2018 High Impact Teacher**
 - **2021-2022 Teacher Evaluation: HE**

- **Daniel Pineyro: Middle Grades English Language Arts/Reading**
- **Professional Certificate #1197618 (7/1/14-6/30/24)**
 - PreK-3 Education
 - English 6-12
 - English 5-9
 - Social Studies 6-12
 - Exceptional Student Education
 - Reading Endorsement
 - ESOL Endorsed
 - **2018 High Impact Teacher**
 - **2021-2022 Teacher Evaluation: HE**

- **Allyson Thomley: Team Leader/ HOPE/Mid Gr Science**
- **Professional Certificate #1138410 (07/01/15-06/30/25)**
 - Elementary K-6
 - Exceptional Student Education K-12
 - ESOL Endorsement
 - PE K-12
 - Health K-12
 - Gifted Endorsement
 - Middle Grades Math 5-9
 - Middle Grades Science 5-9
 - **Intern Eligible**
 - **2021-2022 Teacher Evaluation: HE**

- **Adriana Farmer: 3-6 PE and ESE FUSE ¾ Time**
- **Professional Certificate #1284559 (07/01/15-06/30/2025)**
 - Elementary Education K-6
 - ESE K-12
 - Math 5-9
 - ESOL: Endorsed
 - **2021-2022 Teacher Evaluation: HE**

- **Suzanne Abou-Elkhair: Team Leader/4-8 Science and Social Studies**
- **Professional Certificate #1272904 (07/01/15-06/30/2025)**
 - Elementary Education K-6
 - ESOL: Endorsed
 - ESE K-12
 - Reading Endorsement
 - Gifted Endorsement
 - Middle Grades Social Science 5-9
 - **2021-2022 Teacher Evaluation: HE**

- **Bailey Sawyer: Team Leader/ Elementary Primary K**
- **Professional Certificate #1258282 (07/01/14-06/30/2024)**
 - Elementary Education K-6
 - ESE K-12
 - ESOL Endorsement
 - Reading Endorsement
 - **Intern Eligible (HE)**
 - **2021-2022 Teacher Evaluation: HE**

- **Lindsey Embry Perkins: Reading FUSE**
- **Professional Certificate #1387200 (7/1/18-6/30/28)**
 - Elementary K-6
 - ESOL Endorsement
 - Reading Endorsement
 - ESE K-12
 - Gifted Endorsement: 1/5 Courses Completed. Enrolled now
 - **2021-2022 Teacher Evaluation: HE**

- **Elisabeth Falk-Letona Turner: Elementary ELA 3-5**
- **Professional Certificate #1397742 (7/1/19-6/30/24)**
 - Elementary K-6
 - ESOL Endorsed
 - Reading Endorsement
 - **2021-2022 Teacher Evaluation: HE**

- **Ashley Simpson: Primary ELA 1st**
- **Professional Certificate #1330236 (07/01/16-06/30/26)**
 - Elementary K-6
 - ESOL: Endorsed
 - ESE K-12
 - Reading Endorsement
 - **2021-2022 Teacher Evaluation: HE**

- **Jonah Perkins: Elementary and PE**
- **Temporary Certificate # 1427882 (07/01/20-06/30/23) (Extension Requested)**
 - Elementary K-6
 - Business Education
 - ESOL: Compliant
 - **2021-2022 Teacher Evaluation: HE**

- **Jaquelyn Diaz-Cobo McCausland: Middle Social Studies (Extension Requested)**
- **Temporary Certificate: #1435266 (07/01/20-06/30/23)**
 - Social Science 6-12
 - ESOL: Compliant
 - Gifted Endorsement: 1/5 Completed
 - **2021-2022 Teacher Evaluation: HE**

- **Allison Malloy: Primary Math 1st Grade**
- **Professional Certificate: #1432177 (07/01/22-06/30/27)**
 - Elementary Ed K-12
 - Social Science 5-9
 - ESE K-12
 - Gifted Endorsement
 - Reading Endorsement
 - ESOL Endorsement
 - **2021-2022 Teacher Evaluation: HE**

- **Ashley Ogden: Primary Math 1st Grade**
- **Professional Certificate: #1445303 (07-01-21-06/30/26))**
 - Elementary K-6
 - ESOL Endorsement
 - Reading Endorsement
 - **2021-2022 Teacher Evaluation: HE**

- **Jason Young: Elementary, Math 3-5**
- **Professional Certificate # (07/01/19-06-30-24)**
 - Elementary Ed K-6
 - Health K-12
 - Music K-12
 - ESOL: Endorsement
 - **2021-2022 Teacher Evaluation: HE**

- **Biancca Mendez: Primary ELA 1st grade**
- **Temporary Certificate: #1453361 (07/01/22-06/30/25)**
 - PreK-3rd
 - ESOL: 1/5 Classes (Out of Field)
 - **2021-2022 Teacher Evaluation: New Teacher 2022**

- **Emma McBrayer: Primary Math 2nd grade**
- **Temporary Certificate: #1470821 (07/01/22-06/30/25)**
 - Art K-12
 - Elementary Ed K-6 (Out of Field)
 - ESOL: (Out of Field)
 - **2021-2022 Teacher Evaluation: New Teacher 2022**

- **Anthony Robin: Elementary ELA and Middle Social Studies**
- **Temporary Certificate: #1453295 (07/01/21-06/30/24)**
 - Social Studies 5-9
 - Elementary Ed K-6 (Out of Field)
 - ESOL: (Out of Field-Elementary Classes)
 - **2021-2022 Teacher Evaluation: HCPS in 2022**

- **Al-Nattual Suvetcha: Elementary Math and Science**
- **Temporary Certificate: (Requested-Pending)**
 - Elementary Ed K-6 (Out of Field)
 - ESOL: (Out of Field)
 - **2021-2022 Teacher Evaluation: New Teacher 2022**

- **Lauren Roberts: Primary FUSE**
- **Temporary Certificate: # 1482563 (07/01/22-06/30/25) (Requested-Pending)**
 - Business Education 6-12
 - Elementary Ed K-6 (Out of Field)
 - ESOL: (Out of Field)
 - **2021-2022 Teacher Evaluation: New Teacher 2022**

Out of Field: See Above

Academic Update:

Physical Plant:

- Viz Pin electronic door installation under way

Assessment Update:

- PM3 begins 05/01/23
- Scores will be available to parents within one week of the window closing.

Etc:

- Student Handbook (new approval)
- Pupil Progression Plan (new approval)
- Parent/Student Contract (new approval)

Horizon Charter Wee Hawks:

- Hillsborough County is discontinuing the issuance of licenses this summer. The State of Florida will now take over licensing.

CSLFL, FLDOE, RSA and HCPS:

- The FLDOE has officially announced that all Temporary Certificates expiring 2023, 2024, and 2025 will be extended by 2 years. There is no action required.

Personnel or Student Issues: (Private)

CHARTER SCHOOL BOARD MEETING SCHEDULE 2022-2023

Name of Governing Board:	Horizon Charter School Governing Board	
Name of School:	Horizon Charter School of Tampa	
Address:	7235 W Hillsborough, Tampa, FL 33634	
Phone:	813-887-3800	Date Submitted: 01-18-23

* At a minimum, two meetings a year *must* be in Hillsborough County

Date	Time	Location of Meeting (full address and meeting place)
07/18/22	5:00pm	7235 W Hillsborough Ave, Tampa, FL 33634
10/03/22	5:00pm	7235 W Hillsborough Ave, Tampa, FL 33634
02/06/23	5:00pm	7235 W Hillsborough Ave, Tampa, FL 33634
04/24/23	5:00pm	7235 W Hillsborough Ave, Tampa, FL 33634
		All Meetings are held in the HCST Conference room unless otherwise specified.

List the locations where public access to the Board Meeting Schedule, Meeting Announcements and changes made are located: (ie: newspaper, website, office window, etc.)**

1. Front Office Window
2. Website
3.
4.
5.

**All documents in all locations should be kept current and regularly updated for public visibility.



Home > About Us > Governing Board

Governing Board

Telephone: 727-546-9681

Meetings will be held at the school (7235 W. Hillsborough Ave, Tampa, FL 33634) unless otherwise noted – [Click here for the location](#)

2022–2023 Horizon Charter School of Tampa Board Meeting Schedule

- Monday, July 18, 2022, at 5:00 pm
- Monday, October 3, 2022, at 5:00 pm
- Monday, February 6, 2023, at 5:00 pm
- Monday, April 24, 2023, at 5:00 pm

Parent liason: Sharon Wingo – 727-546-9681

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Announcements

28 Dec, 2022
Fun Learning Activities to Try During the Winter Break!
 by Horizon Charter School 0

17 Nov, 2022
How do Charter Schools Get Funding?
 by Horizon Charter School 0