

Horizon Charter School of Tampa

**7235 West Hillsborough Avenue
Tampa, FL 33634
813-887-3800
FAX 813-885-9626**

A Non-profit Corporation

AGENDA FOR BOARD MEETING July 17, 2023

- I. Review of Minutes from April 24, 2023, Meeting
- II. Board Composition
- III. Budgets and Financial Statements
- IV. Horizon Charter School Status Report: Mrs. Sheila Thomley
- V. Teacher Qualifications
- VI. Mental Health Plan
- VII. Facilities/Security Issues
- VIII. Contracts
- IX. Policies
- X. Public Comments and Discussion

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF THE CHILD & FAMILY DEVELOPMENTAL CENTER, INC.,
D/B/A HORIZON CHARTER SCHOOL OF TAMPA

A meeting of the Board of Directors of the Child and Family Developmental Center, Inc., d/b/a Horizon Charter School of Tampa, was held on July 17, 2023, at 7235 West Hillsborough Avenue, Tampa, Florida. Present were board members Mrs. Sharon Wingo and Mr. Tim Fannin. Also present were Dr. Andrew Hicks, administrator and clinical psychologist, Dr. Eric Larson, President of LLL Licensing, Inc., Mrs. Sheila Thomley, CEO of Horizon Charter School of Tampa, and Mrs. Pamala Leonard, Principal. The meeting date, time, location, and agenda were publicly posted.

The minutes from the April 24, 2023, Board of Directors meeting were presented and approved.

Mr. Jonathan Barlar submitted his resignation to the board on July 10, 2023. The board discussed finding a new board member and establishing a new board chair.

The financial statements were reviewed for the first eleven months of the 2022-23 fiscal year, including the balance sheet as of May 31, 2023, showing total equity of \$186,782. The budget report (showing estimated year-to-date revenues through June 30, 2023, of \$3,041,320 and expenses of \$3,035,183) was presented, along with the proposed 2022-23 final budget (showing revenues of \$3,044,658 and expenses of \$3,038,336) and the 2023-24 preliminary budget (showing revenues of \$3,073,918 and expenses of \$3,061,272). The balance sheet, budget report, final budget and preliminary budget were accepted. The board accepted a \$75,000 administrative/consulting fee waiver for 2022-23.

Mrs. Leonard reported qualifications and duties of all staff individually (refer to 6-page addendum "Horizon Charter School Quarterly Board Meeting July 17, 2023"). Certifications and endorsements of all the teachers were reviewed individually and were satisfactory to the board. The Out-of-Field letter dated July 17, 2023, was satisfactory to the board. Staffing is full and 317 students are enrolled for the 2023-24 school year.

Mrs. Thomley reported that the DAS System installation is in progress. School grades are set for release in October or November. HCST earned 89% of points during the Spring FAST Assessment. Mrs. Thomley reported that all students will be provided a paper copy of the new Student Handbook. She also reported on the increased student activities plans, McKinney-Vento Act compliance, the new school website, the new uniform company, the Florida Civics and Debate Initiative, and the transfer of day care licensing from Hillsborough County to the State of Florida.

The board approved continuation of the Mental Health Plan for 2023-24 with the same format as 2022-23 and approved that the 2023-24 Reading Plan would reflect no change from the current reading implementation.

No public items were placed on the agenda.

The next board meeting is scheduled for October 2, 2023. There being no further business, the meeting was adjourned.

Horizon Charter School Quarterly Board Meeting

July 17, 2023

Student Counts:

- 23-24 Total Current Enrollment 317

2022-2023 Teachers and Teacher Certification:

- **Sheila Thomley: Chief Education Officer/ESE LEA**
- **Professional Certificate #704444 (7/1/18-06/30/2028)**
 - Educational Leadership K-12
 - Elementary Education 1-6
 - Exceptional Student Education K-12
 - English 6-12
 - Reading Endorsement
 - ESOL K-12
 - **Intern Eligible**
 - **2022-2023 Evaluation: PENDING**

- **Pamala Leonard: Principal/ESE Staffing Specialist/Gifted Ed**
- **Professional Certificate #907407 (07/01/16-06/30/26)**
 - Educational Leadership K-12
 - Exceptional Student Education K-12
 - Middle Grades Math 5-9
 - Elementary Education K-6
 - Gifted Endorsement
 - ESOL Endorsed (and Required ESOL for Admin Course)
 - **Intern Eligible**
 - **2022-2023 Evaluation: PENDING**

- **Sylvia Matthews: Dean of Students/ESE Staffing Specialist**
- **Professional Certificate #702327 (07/1/14-06/30/24)**
 - Elementary Education 1-6
 - Exceptional Student Education K-12
 - Middle Grades Integrated 5-9
 - ESOL Endorsement
 - Reading Endorsement
 - **Intern Eligible**
 - **2022-2023 Evaluation: PENDING**

- **Heidi Mariscal: Administrative Resource Teacher/FUSE/Gifted**
- **Professional Certificate #1205490 (07/01/22-06/30/2027)**
 - Elementary Education K-6
 - ESE K-12
 - Reading Endorsement
 - ESOL Endorsement
 - Gifted Endorsement
 - **2022-2023 Evaluation: PENDING**

- **Alexander Galing: Math 6-8**
- **Professional Certificate #1185002 (7/1/2016-6/30/2026)**
 - Mathematics 6-12
 - Mathematics 5-9
 - ESOL (Compliant)
 - Gifted Endorsement
 - **2018 High Impact Teacher**
 - **2022-2023 Evaluation: PENDING**

- **Daniel Pineyro: Middle Grades English Language Arts/Reading**
- **Professional Certificate #1197618 (7/1/14-6/30/24)**
 - PreK-3 Education
 - English 6-12
 - English 5-9
 - Social Studies 6-12
 - Exceptional Student Education
 - Reading Endorsement
 - ESOL Endorsed
 - **2018 High Impact Teacher**
 - **2022-2023 Evaluation: PENDING**

- **Allyson Thomley: Team Leader/ HOPE/Mid Gr Science**
- **Professional Certificate #1138410 (07/01/15-06/30/25)**
 - Elementary K-6
 - Exceptional Student Education K-12
 - ESOL Endorsement
 - PE K-12
 - Health K-12
 - Gifted Endorsement
 - Middle Grades Math 5-9
 - Middle Grades Science 5-9
 - **Intern Eligible**
 - **2022-2023 Evaluation: PENDING**

- **Adriana Farmer: 3-6 PE and ESE FUSE ¾ Time**
- **Professional Certificate #1284559 (07/01/15-06/30/2025)**
 - Elementary Education K-6
 - ESE K-12
 - Math 5-9
 - ESOL: Endorsed
 - **2022-2023 Evaluation: PENDING**

- **Suzanne Abou-Elkhair: Lead Teacher/4-8 Science and Social Studies**
- **Professional Certificate #1272904 (07/01/15-06/30/2025)**
 - Elementary Education K-6
 - ESOL: Endorsed
 - ESE K-12
 - Reading Endorsement
 - Gifted Endorsement
 - Middle Grades Social Science 5-9
 - **2022-2023 Evaluation: PENDING**

- **Bailey Sawyer Matthews: Team Leader/ Elementary Primary K**
- **Professional Certificate #1258282 (07/01/14-06/30/2024)**
 - Elementary Education K-6
 - ESE K-12
 - ESOL Endorsement
 - Reading Endorsement
 - **Intern Eligible (HE)**
 - **2022-2023 Evaluation: PENDING**

- **Lindsey Embry Perkins: Administrative Resource Teacher**
- **Professional Certificate #1387200 (7/1/18-6/30/28)**
 - Elementary K-6
 - ESOL Endorsement
 - Reading Endorsement
 - ESE K-12
 - Gifted Endorsement: 1/5 Courses Completed. Enrolled now
 - **2022-2023 Evaluation: PENDING**

- **Elisabeth Turner: Elementary ELA 3-5**
- **Professional Certificate #1397742 (7/1/19-6/30/24)**
 - Elementary K-6
 - ESOL Endorsed
 - Reading Endorsement
 - **2022-2023 Evaluation: PENDING**

- **Ashley Simpson: Primary ELA 1st**
- **Professional Certificate #1330236 (07/01/16-06/30/26)**
 - Elementary K-6
 - ESOL: Endorsed
 - ESE K-12
 - Reading Endorsement
 - **2022-2023 Evaluation: PENDING**

- **Jonah Perkins: Elementary and PE**
- **Temporary Certificate # 1427882 (07/01/20-06/30/25)**
 - Elementary K-6
 - Business Education
 - ESOL: Compliant
 - **2022-2023 Evaluation: PENDING**

- **Jaquelyn McCausland: Middle Social Studies (Extension Requested)**
- **Temporary Certificate: #1435266 (07/01/20-06/30/23)**
 - Social Science 6-12
 - ESOL: Compliant
 - Gifted Endorsement: 1/5 Completed
 - **2022-2023 Evaluation: PENDING**

- **Allison Malloy: Primary Math 1st Grade**
- **Professional Certificate: #1432177 (07/01/22-06/30/27)**
 - Elementary Ed K-12
 - Social Science 5-9
 - ESE K-12
 - Gifted Endorsement
 - Reading Endorsement
 - ESOL Endorsement
 - **2022-2023 Evaluation: PENDING**

- **Ashley Ogden: Primary Math 1st Grade**
- **Professional Certificate: #1445303 (07-01-21-06/30/26))**
 - Elementary K-6
 - ESOL Endorsement
 - Reading Endorsement
 - **2022-2023 Evaluation: PENDING**

- **Jason Young: Elementary, Math 3-5**
- **Professional Certificate # (07/01/19-06-30-24)**
 - Elementary Ed K-6
 - Health K-12
 - Music K-12
 - ESOL: Endorsement
 - **2022-2023 Evaluation: PENDING**

- **Biancca Mendez: Primary ELA 1st grade**
- **Temporary Certificate: #1453361 (07/01/22-06/30/27)**
 - PreK-3rd
 - ESOL: 1/5 Classes (Out of Field)
 - **2022-2023 Evaluation: Pending**

- **Emma McBrayer: Primary Math 2nd grade**
- **Temporary Certificate: #1470821 (07/01/22-06/30/27)**
 - Art K-12
 - Elementary Ed K-6 (Out of Field)
 - ESOL: (Out of Field)
 - **2022-2023 Evaluation: Pending**

- **Anthony Robin: Elementary ELA and Middle Social Studies**
- **Temporary Certificate: #1453295 (07/01/21-06/30/26)**
 - Social Studies 5-9
 - Elementary Ed K-6
 - ESOL:1/5 Classes (Out of Field)
 - **2022-2023 Evaluation: Pending**

- **Al-Zunnatul Suvetha Campbell : Elementary Math and Science**
- **Temporary Certificate: #1487309 (07/01/22-06/30/27)**
 - Elementary Ed K-6 (Out of Field)
 - ESOL: (Out of Field)
 - Health K-12
 - **2022-2023 Evaluation: Pending**

- **Lauren Thomley: Primary Reading FUSE**
- **Professional Certificate: # 1348356 (07/01/17-06/30/27)**
 - Exceptional Student Education K-12
 - Elementary Ed K-6
 - ESOL: Endorsement
 - Reading: Endorsement
 - **2022-2023 Evaluation: Pending Prior School**

Out of Field: See Above

Academic Update:

Physical Plant:

- DAS System installation in progress.

Assessment Update:

- 89% of points earned during Spring FAST Assessment.
- School Grades should be released in October or November.

Etc:

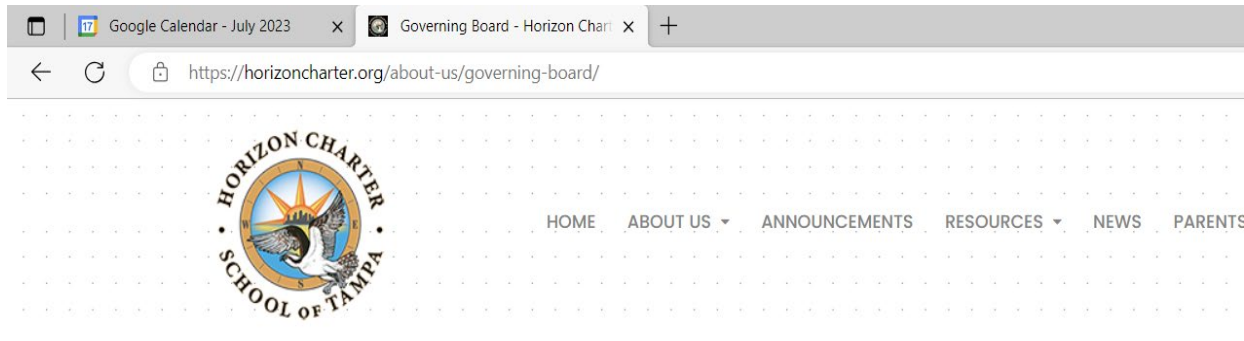
- All students will be provided a paper copy of the new Student Handbook.
- McKinney-Vento paperwork will be sent out with the Student Handbook.
- Our new Website will be posted shortly.
- New Uniform company: School Belles.
- Florida Civics and Debate Initiative
- 23-24 Mental Health Plan (\$17,757.84)
- 23-24 Reading Plan

Horizon Charter Wee Hawks:

- Hillsborough County is discontinuing the issuance of licenses this summer. The State of Florida will now take over licensing.

CSLFL, FLDOE, RSA and HCPS:

-



2022–2023 Horizon Charter School of Tampa Board Meeting Schedule

- Monday, July 18, 2022, at 5:00 pm
- Monday, October 3, 2022, at 5:00 pm
- Monday, February 6, 2023, at 5:00 pm
- Monday, April 24, 2023, at 5:00 pm
- Monday, July 17, 2023, at 5:00 pm
- Monday, October 2, 2023, at 5:00 pm

Parent liason: Sharon Wingo – 727-546-9681

2023–2024 Horizon Charter School of Tampa Board Meeting Schedule

- Monday, January 29, 2024, at 5:00 pm
- Monday, April 29, 2024, at 5:00 pm

Parent liason: Sharon Wingo – 727-546-9681

**Child and Family Developmental Center, Inc.
Horizon Charter School of Tampa**

Board Meeting Schedule

2023-24

BOARD MEETING LOCATION:

Meetings will be held at the school (7235 W. Hillsborough Ave., Tampa, FL 33634)
unless otherwise noted

BOARD MEETING DATES:

Monday, July 17, 2023, at 5:00 pm

Monday, October 2, 2023, at 5:00 pm

Monday, January 29, 2024, at 5:00 pm

Monday, April 29, 2024, at 5:00 pm

**Horizon Charter School of Tampa
Child and Family Developmental Center, Inc.**

Directors

2023-24

Sharon Wingo
Director
6710 86th Avenue North
Pinellas Park, FL 33782
sawingo@gmail.com
727 546-9681

Donald Newberry
Director
6710 86th Avenue North
Pinellas Park, FL 33782
dondnewb@yahoo.com
727 546-9681

Tim Fannin
Director
6710 86th Avenue North
Pinellas Park, FL 33782
Fannin.tim@gmail.com
727 546-9681