Horizon Charter School of Tampa

7235 West Hillsborough Avenue Tampa, FL 33634 813-887-3800 FAX 813-885-9626

A Non-profit Corporation

AGENDA FOR BOARD MEETING October 6, 2025

I.	Review	of Minutes	from July	14,	2025,	Meeting

- II. Budgets and Financial Statements
- III. Horizon Charter School Status Report: Mrs. Sheila Thomley
- IV. Teacher Qualifications: Mrs. Pamala Leonard
- V. School Calendar
- VI. Facilities/Security Issues
- VII. Contracts
- VIII. Policies and Plans
- IX. Public Comments and Discussion

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE CHILD & FAMILY DEVELOPMENTAL CENTER, INC., D/B/A HORIZON CHARTER SCHOOL OF TAMPA

A meeting of the Board of Directors of the Child and Family Developmental Center, Inc., d/b/a Horizon Charter School of Tampa, was held on October 6, 2025, at 7235 West Hillsborough Avenue, Tampa, Florida. Present were board members Mrs. Sharon Wingo, Mr. Tim Fannin and Mrs. Julie Gant. Also present were Mrs. Sheila Thomley, CEO of Horizon Charter School of Tampa, Mrs. Pamala Leonard, Principal, Dr. Andrew Hicks, administrator and clinical psychologist, Dr. Eric Larson, President of LLL Licensing, Inc., and Mr. Steve Hicks, COO of LLL Licensing, Inc. The meeting date, time, location, and agenda were publicly posted.

The minutes from the July 14, 2025, Board of Directors meeting were presented and approved.

The 2024-25 Horizon Charter Audit Report disclosed no instances of noncompliance and showed that the school improved its fund balances by \$49,162 from June 30, 2024, to June 30, 2025. The financial statements were reviewed for the first two months of the 2025-26 fiscal year, including the balance sheet as of August 31, 2025, showing total equity of \$347,259. The revised budget report was presented (showing year-to-date revenues of \$612,277 and expenses of \$568,036 and showing an annual budget of \$3,305,862 total revenue and \$3,251,702 total expenses). The balance sheet and budget reports were accepted.

Mrs. Leonard reported qualifications and duties of all staff individually (refer to 6-page addendum "Horizon Charter School Quarterly Board Meeting October 6, 2025"). Certifications and endorsements of all teachers were reviewed individually and were satisfactory to the board. Mrs. Thomley reported that 316 students are currently enrolled. The school received an "A" grade for the 2024-25 school year, and school recognition dollars are pending. The Teacher Salary Increase Allocation Charter Plan was submitted based on salary increases for 2025-26 as approved by the board.

The external lighting project is in progress with TECO. The FEMA grant to replace the damaged gates and ball field is nearing completion of the approval process. PM1 and WIDA Access assessments have been completed successfully. HCST uses FortifyFL and Crimestoppers as crime watch tools. We are in the process of updating fingerprints for all employees through the Clearinghouse.

The 2026-27 school calendar was approved by the board. The board approved the budget for the 2025-26 Referendum Allocation of \$275,215.75. The board opted not to renew the expiring contract with RSA Consulting and instead approved contracting with B&B Capitol Strategies.

No public items were placed on the agenda.

The next board meeting is scheduled for January 26, 2026. There being no further business, the meeting was adjourned.

Board (Chair			

Horizon Charter School Quarterly Board Meeting

October 6, 2025

Student Counts:

• 25-26 Total Current Enrollment 316

2025-2026 Teachers and Teacher Certification:

- Sheila Thomley: Chief Education Officer/ESE LEA
- Professional Certificate #704444 (7/1/18-06/30/2028)
 - ➤ Educational Leadership K-12
 - ➤ Elementary Education 1-6
 - > Exceptional Student Education K-12
 - ➤ English 6-12
 - > Reading Endorsement
 - ➤ ESOL K-12
 - > Intern Eligible
 - > 2024-2025 Evaluation: Pending
- Pamala Leonard: Principal/ESE Staffing Specialist/Gifted Ed
- Professional Certificate #907407 (07/01/16-06/30/26)
 - ➤ Educational Leadership K-12
 - > Exceptional Student Education K-12
 - ➤ Middle Grades Math 5-9
 - ➤ Elementary Education K-6
 - > Gifted Endorsement
 - > ESOL Endorsed (and Required ESOL for Admin Course)
 - > Intern Eligible
 - > 2024-2025 Evaluation: Pending
- Sylvia Matthews: Dean of Students/ESE Staffing Specialist
- Professional Certificate #702327 (07/1/14-06/30/29)
 - ➤ Elementary Education 1-6
 - > Exceptional Student Education K-12
 - ➤ Middle Grades Integrated 5-9
 - > ESOL Endorsement
 - Reading Endorsement
 - > Intern Eligible
 - > 2024-2025 Evaluation: Pending

- Suzanne Abou-Elkhair: Lead Teacher/4-8 Science and Social Studies
- Professional Certificate #1272904 (07/01/15-06/30/2030)
 - ➤ Elementary Education K-6
 - > ESOL: Endorsed
 - ➤ ESE K-12
 - > Reading Endorsement
 - Gifted Endorsement
 - ➤ Middle Grades Social Science 5-9
 - > 2024-2025 Evaluation: Pending
- Daniel Pineyro: Middle Grades English Language Arts/Reading
- Professional Certificate #1197618 (7/1/14-6/30/29)
 - ➤ PreK-3 Education
 - ➤ English 6-12
 - English 5-9
 - ➤ Social Studies 6-12
 - > Exceptional Student Education
 - ➤ Reading Endorsement
 - ➤ ESOL Endorsed
 - > 2018 High Impact Teacher
 - > 2024-2025 Evaluation: Pending
- Allyson Thomley: Team Leader/ HOPE/Mid Gr Science
- Professional Certificate #1138410 (07/01/15-06/30/30)
 - ➤ Elementary K-6
 - Exceptional Student Education K-12
 - > ESOL Endorsement
 - ➤ PE K-12
 - ➤ Health K-12
 - > Gifted Endorsement
 - ➤ Middle Grades Math 5-9
 - ➤ Middle Grades Science 5-9
 - > Intern Eligible
 - > 2024-2025 Evaluation: Pending
- Adriana Farmer: 3-6 PE and ESE FUSE ¾ Time
- Professional Certificate #1284559 (07/01/15-06/30/2025)
 - ➤ Elementary Education K-6
 - ➤ ESE K-12
 - ➤ Math 5-9
 - > ESOL: Endorsed
 - > 2024-2025 Evaluation: Pending

- Bailey Sawyer Matthews: Team Leader/ Primary K
- Professional Certificate #1258282 (07/01/14-06/30/2029)
 - ➤ Elementary Education K-6
 - ➤ ESE K-12
 - > ESOL Endorsement
 - > Reading Endorsement
 - > Intern Eligible (HE)
 - > 2024-2025 Evaluation: Pending
- Lindsey Embry Perkins: ART/Team Leader Primary 2nd ELA
- Professional Certificate #1387200 (7/1/18-6/30/28)
 - ➤ Elementary K-6
 - > ESOL Endorsement
 - > Reading Endorsement
 - ➤ ESE K-12
 - ➤ Gifted Endorsement: 1/5 Courses Completed.
 - > 2024-2025 Evaluation: Pending
- Elisabeth Turner: Elementary ELA 3-5/ Drama Sponsor
- Professional Certificate #1397742 (7/1/19-6/30/29)
 - ➤ Elementary K-6
 - > ESOL Endorsed
 - > Reading Endorsement
 - > 2024-2025 Evaluation: Pending
- Jonah Perkins: 3-6 Math
- Professional Certificate # 1427882 (07/01/24-06/30/29)
 - ➤ Elementary K-6
 - ➤ Business Education (through 6/30/25)
 - ➤ ESOL: 2/5 Courses Completed-Compliant
 - > 2024-2025 Evaluation: Pending

Emma McBrayer: Primary Math 2nd grade

- Temporary Certificate: #1470821 (07/01/22-06/30/27)
 - ➤ Art K-12
 - ➤ Elementary Ed K-6
 - > ESOL: Compliant for Math/Science
 - > 2024-2025 Evaluation: Pending
- Anthony Robin: Middle Social Studies/Speech Sponsor
- Professional Certificate: #1453295 (07/01/25-06/30/30)
 - ➤ Social Studies 5-9
 - ➤ Elementary Ed K-6
 - > ESOL: (Out of Field) 2/5 Classes completed-Enrolled now
 - > 2024-2025 Evaluation: Pending

- Suvetcha Campbell (Al-Zunnatul): 3-6 Science
- Temporary Certificate: #1487309 (07/01/22-06/30/27)
 - ➤ Elementary Ed K-6
 - > ESOL: Compliant for Math/Science
 - ➤ Health K-12
 - > 2024-2025 Evaluation: Pending
- Lauren Thomley: Primary 1st ELA and Social Science
- Professional Certificate: # 1348356 (07/01/17-06/30/27)
 - ➤ Exceptional Student Education K-12
 - ➤ Elementary Ed K-6
 - > ESOL: Endorsement
 - ➤ Reading: Endorsement
 - > 2024-2025 Evaluation: Pending
- John Kanach: Primary 1st Grade Math and Science
- Professional Certificate: #987645 (07/01/16-06/30/26)
 - > Exceptional Student Education K-12
 - ➤ Elementary Ed K-6
 - > ESOL: Endorsement
 - > Reading: Endorsement
 - > Gifted: Endorsement
 - > 2024-2025 Evaluation: Pending
- Cheri Belisky: Elementary ELA 3-4
- Professional #842958 (07/01/21-06/30/26)
 - ➤ Elementary Ed K-6
 - > ESOL: Endorsed
 - > Reading: Endorsed
 - > 2024-2025 Evaluation: Pending
- Cameron Embry: Middle Grades ELA and Social Science
- Temporary Certificate #1525718 (07/01/24-06/30/29)
 - ➤ Middle Grades ELA
 - > ESOL: Out of Field (1 of 5 courses completed)
 - Middle Grades Social Science
 - > 2024-2025 Evaluation: Pending

- Samantha Allen: Middle Grades Math
- Professional Certificate: #1540480 (07/01/24-06/30/29)
 - ➤ 6-12 Math
 - > ESOL: Compliant
 - > 2024-2025 Evaluation: Pending

- Duane Foster: Elementary Math
- Professional Certificate: #903296 (07/01/16-06/30/26)
 - ➤ K-6 Elementary Education
 - ➤ K-12 Educational Leadership
 - > ESOL: Endorsed
 - > Gifted: Endorsed
 - > 2024-2025 Evaluation: Not teaching
- Mikaela Erway: Kindergarten
- Temporary Certificate: #1512584 (07/01/25-06/30/30)
 - ➤ PreK-3
 - ➤ ESE K-12
 - > ESOL: (Out of Field)
 - > 2024-2025 Evaluation: New teacher

Out of Field: See Above

Academic Update:

State Grade "A" 83%. School Recognition Dollars pending.

Physical Plant:

External Lighting project in progress with TECO

 Damage due to Hurricane Milton is still being assessed. We have applied for a FEMA grant for Repair or replacements will be needed for gates and baseball field. Procurement Policy and Committee met on April 3, 2025 to discuss FEMA estimates. Status Pending

Assessment Update:

- PM1 has been completed with 100% of the students participating
- Fall WIDA Access was completed successfully.

Etc:

• Reminder: Fortify Florida and Crimestoppers are our Crime Watch tools.

• Fingerprinting: The state has moved to the Clearinghouse Fingerprinting as we have indicated several months ago. We are currently working to update the fingerprints for all employees.

• The Centegix outdoor backup component malfunctioned, lightening being the likely culprit, and had to be replaced. The school was protected by redundancies and was covered at all times.

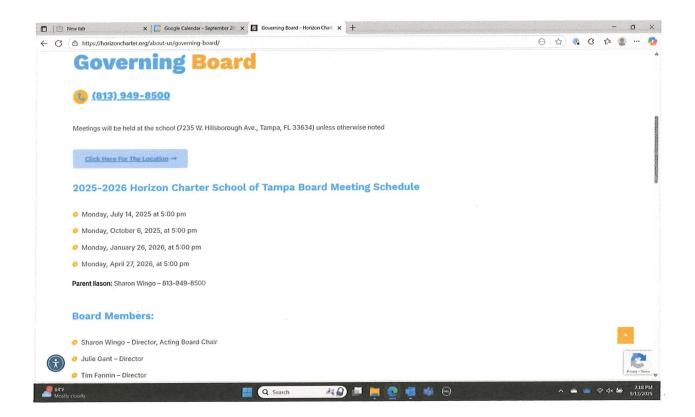
Horizon Charter Wee Hawks:

• Renewal for 2026 in Progress

CSLFL, FLDOE, RSA and HCPS:

- HCPS moved to FOCUS as a SIS for 25-26. This system is used by about 2/3 of the state.
- 26-27 Calendar Approval
- 24-26 Referendum Dollars Budget Approval
- 24-25 Audit
- Referendum Ballot Language.

provide educational excellence for student learning by ensuring competitive salaries to retain and recruit high quality teachers and staff, implementing and preserving academic programs, and distributing proportional funds pursuant to Florida law with charter schools, shall the School District Hillsborough County levy an ad valorem operating millage of one mill annually from July 1, 2025 through June 30, 2029, with annual reporting to county residents for the transparency of the use of funds."



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AGENDA FOR BOARD MEETING July 14, 2025

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The minutes from the April 28, 2025, Board of Directors meeting were presented and approved.

The financial statements were reviewed for the first 11 months of the 2024-25 fiscal year, including the balance sheet as of May 31, 2025, showing total equity of \$325,678. The budget report was presented (showing year-to-date revenues of \$2,804,715 and expenses of \$2,766,383) along with the proposed 2024-25 final budget (showing revenues of \$3,041,935 and expenses of \$3,041,146) and the 2025-26 preliminary budget (showing revenues of \$3,155,646 and expenses of \$3,142,122). The balance sheet, budget report, final budget and preliminary budget were accepted.

Mrs. Leonard reported qualifications and duties of all staff individually (refer to 6-page addendum "Horizon Charter School Quarterly Board Meeting July 14, 2025"). Certifications and endorsements of all teachers were reviewed individually and were satisfactory to the board. Mrs. Thomley reported that 339 students are enrolled for the 2025-26 school year. The school received an "A" grade for the 2024-25 school year. Assessment updates were provided.

The grant-funded external lighting project is to begin soon. The FEMA grant to replace the damaged gates and ball field is in the approval process.

The Centegix school safety system upgrade is complete. The school district has moved to FOCUS for the Student Information System. Clearinghouse fingerprinting procedures were discussed. Changes to School Recognition Funds were discussed.

The board again received an update on the Comprehensive Reading Plan and approved its continued use. The Mental Health Plan was discussed and approved by the board. The board approved a minor uniform change to the student handbook. No changes were made to the employee handbook. The board meeting schedule for 2025-26 was approved.

No public items were placed on the agenda.

The next board meeting is scheduled for October 6, 2025. There being no further business, the meeting was adjourned.

Sharon Muryo 10/6/25
Board Chair

Horizon Charter School Quarterly Board Meeting

July 14, 2025

Student Counts:

• 25-26 Total Current Enrollment 339

2025-2026 Teachers and Teacher Certification:

- Sheila Thomley: Chief Education Officer/ESE LEA
- Professional Certificate #704444 (7/1/18-06/30/2028)
 - ➤ Educational Leadership K-12
 - ➤ Elementary Education 1-6
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 - English 6-12
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 - ➤ ESOL K-12
 - > Intern Eligible
 - > 2024-2025 Evaluation: Pending
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 - > Exceptional Student Education K-12
 - ➤ Middle Grades Math 5-9
 - ➤ Elementary Education K-6
 - ➤ Gifted Endorsement
 - > ESOL Endorsed (and Required ESOL for Admin Course)
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- Sylvia Matthews: Dean of Students/ESE Staffing Specialist
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 - ➤ ESOL: Endorsed
 - > 2024-2025 Evaluation: Pending

- Bailey Sawyer Matthews: Team Leader/ Primary K
- Professional Certificate #1258282 (07/01/14-06/30/2029)
 - ➤ Elementary Education K-6
 - **➢** ESE K-12
 - > ESOL Endorsement
 - ➤ Reading Endorsement
 - > Intern Eligible (HE)
 - > 2024-2025 Evaluation: Pending anan kanggaran kacamatan kanggaran di bandar S
- Lindsey Embry Perkins: ART/Team Leader Primary 2nd ELA
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 - ➤ Elementary K-6
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- Professional Certificate # 1427882 (07/01/24-06/30/29)
 - ➤ Elementary K-6
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 - ➤ ESOL: 2/5 Courses Completed-Compliant
 - > 2024-2025 Evaluation: Pending
- Emma McBrayer: Primary Math 2nd grade
- Temporary Certificate: #1470821 (07/01/22-06/30/27) was the specifical and another SNA to
 - > Art K-12
 - ➤ Elementary Ed K-6 and A transfer to the second of the s
 - > ESOL: Compliant for Math/Science
 - > 2024-2025 Evaluation: Pending
- Anthony Robin: Middle Social Studies/Speech Sponsor
- Professional Certificate: #1453295 (07/01/25-06/30/30)
 - ➤ Social Studies 5-9
 - ➤ Elementary Ed K-6
 - > ESOL: (Out of Field) 2/5 Classes completed-Enrolled now

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> 2024-2025 Evaluation: Pending

- Suvetcha Campbell (Al-Zunnatul): 3-6 Science
- Temporary Certificate: #1487309 (07/01/22-06/30/27)
 - ► Elementary Ed K-6
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 - ➤ Health K-12
 - > 2024-2025 Evaluation: Pending
- Lauren Thomley: Primary 1st ELA and Social Science
- Professional Certificate: # 1348356 (07/01/17-06/30/27)
 - ➤ Exceptional Student Education K-12
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 - Exceptional Student Education K-12
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 - > ESOL: Endorsement
 - > Reading: Endorsement
 - ➤ Gifted: Endorsement
 - > 2024-2025 Evaluation: Pending
- Cheri Belisky : Elementary ELA 3-4
- Professional #842958 (07/01/21-06/30/26)
 - Elementary Ed K-6
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 - > Reading: Endorsed
 - > 2024-2025 Evaluation: Pending
- Cameron Embry: Middle Grades ELA and Social Science
- Temporary Certificate #1525718 (07/01/24-06/30/29)
 - ➤ Middle Grades ELA
 - > ESOL: Out of Field (1 of 5 courses completed)
 - ➤ Middle Grades Social Science
 - > 2024-2025 Evaluation: Pending
- Samantha Allen: Middle Grades Math
- Professional Certificate: #1540480 (07/01/24-06/30/29)
 - ▶ 6-12 Math
 - ➤ ESOL: Compliant
 - > 2024-2025 Evaluation: Pending

- Duane Foster: Elementary Math
- Professional Certificate: #903296 (07/01/16-06/30/26)
 - ➤ K-6 Elementary Education
 - ➤ K-12 Educational Leadership
 - > ESOL: Endorsed
 - > Gifted: Endorsed
 - > 2024-2025 Evaluation: Not teaching
- Mikaela Erway: Kindergarten
- Temporary Certificate: #1512584 (07/01/25-06/30/30)
 - ➤ PreK-3
 - ➤ ESE K-12
 - > ESOL: (Pending)
 - > 2024-2025 Evaluation: New teacher

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Out of Field: See Above

Academic Update:

• State Grade "A" 83%

Physical Plant:

- External Lighting project (grant funded) to begin this summer.
- Damage due to Hurricane Milton is still being assessed. We have applied for a FEMA grant for Repair or replacements will be needed for gates and baseball field. Procurement Policy and Committee met on April 3, 2025 to discuss FEMA estimates. Status Pending

Assessment Update:

- PM3 began on April 1, 2025 with the Writing test and will continue through the 3rd week in May.
- Spring WIDA Access was completed successfully.

Etc:

- Reminder: Fortify Florida and Crimestoppers are our Crime Watch tools.
- Fingerprinting: The state has moved to the Clearinghouse Fingerprinting as we have indicated several months ago. That change occurred 4-7-25 and we are now processing.

- Centegix upgrade completed
- Approve the 25-26 Student Handbook with the single addition of Plain Navy Polo to our dress code.

Horizon Charter Wee Hawks:

CSLFL, FLDOE, RSA and HCPS:

- HCPS has moved to FOCUS as a SIS for 25-26. This system is used by about 2/3 of the state.
- Fingerprinting: In progress. All staff that have not been fingerprinted through the Clearinghouse will need to re-fingerprint over the next 3 years.
- Mental Health Plan approval
- Comprehensive Reading Plan approval
- School Recognition Dollars News

Private:

Horizon Charter School of Tampa Child and Family Developmental Center, Inc.

Directors

2025-26

Sharon Wingo Director 6710 86th Avenue North Pinellas Park, FL 33782 813 949-8500

Tim Fannin Director 6710 86th Avenue North Pinellas Park, FL 33782 813 949-8500

Julia Gant Director 6710 86th Avenue North Pinellas Park, FL 33782 813 949-8500

Child and Family Developmental Center, Inc. Horizon Charter School of Tampa

Board Meeting Schedule

2025-26

BOARD MEETING LOCATION:

Meetings will be held at the school (7235 W. Hillsborough Ave., Tampa, FL 33634) unless otherwise noted

BOARD MEETING DATES:

Monday, July 14, 2025, at 5:00 pm

Monday, October 6, 2025, at 5:00 pm

Monday, January 26, 2026, at 5:00 pm

Monday, April 27, 2026, at 5:00 pm

